

*Comments:* The Department specifically requests comments on (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency’s estimate of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology. Consideration will be given to comments and suggestions submitted within 60 days of this publication.

*Authority:* 42 U.S.C. 652(a)(7); 42 U.S.C. 666(c)(1); and 45 CFR 303.7(a)(5).

**Mary C. Jones,**

*ACF/OPRE Certifying Officer.*

[FR Doc. 2024–28766 Filed 12–6–24; 8:45 am]

**BILLING CODE 4184–41–P**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

**Proposed Information Collection Activity; Request for Certification of Adult Victims of Human Trafficking**

**AGENCY:** Office on Trafficking in Persons, Administration for Children and Families, U.S. Department of Health and Human Services.

**ACTION:** Request for public comments.

**SUMMARY:** The Administration for Children and Families (ACF), Office on Trafficking in Persons (OTIP) is requesting a 3-year extension of the form: Request for Certification of Adult Victims of Human Trafficking (RFC) form (Office of Management and Budget

(OMB) #: 0970–0454, expiration April 30, 2025).

**DATES:** Comments due February 7, 2025. In compliance with the requirements of the Paperwork Reduction Act of 1995, ACF is soliciting public comment on the specific aspects of the information collection described above.

**ADDRESSES:** You can obtain copies of the proposed collection of information and submit comments by emailing [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov). All requests should be identified by the title of the information collection.

**SUPPLEMENTARY INFORMATION:**

*Description:* The U.S. Department of Health and Human Services (HHS) provides letters of certification to victims of severe forms of trafficking in persons under the authority of the Trafficking Victims Protection Act of 2000 (TVPA), as amended 22 U.S.C. 7105(b)(1)(C) and (E). HHS delegated this authority to OTIP. Certification is required for foreign national adult victims of human trafficking in the U.S. to apply for federally funded benefits and services.

OTIP developed the RFC form for potential victims and their advocates, including case managers, attorneys, law enforcement officers, service providers, and other representatives to provide the required information for certification to HHS in accordance with the TVPA of 2000, as amended.

Since the RFC form originally received clearance, OTIP modernized its request process and launched Shepherd, an online case management system, to process requests for certification and assistance. The PDF version of the form should only be used in exceptional circumstances when the online case management system is inaccessible. If a requester encounters issues submitting a request through Shepherd, they may submit the RFC form to OTIP as a password protected PDF to [Trafficking@acf.hhs.gov](mailto:Trafficking@acf.hhs.gov).

The form asks the requester for their identifying information, identifying information for the individual who experienced trafficking victimization in the event the form is submitted by a case manager, and information describing the victim’s case management service needs.

*Respondents:* Potential victims of a severe form of trafficking in persons and their advocates, including case managers, attorneys, law enforcement officers, service providers, and other representatives.

**Annual Burden Estimates**

The fluctuation in certification letters issued by HHS primarily reflects changing patterns in law enforcement investigations and the number of T visas and Continued Presence status issued by the Department of Homeland Security (DHS). In April 2024, DHS U.S. Citizenship and Immigration Services (USCIS) issued a (89 FR 34864) updating regulations that govern the requirements and procedures for foreign nationals who have experienced human trafficking seeking a T visa and eligible family members seeking derivative T–2 nonimmigrant status (T visa derivative). The Final Rule established a process for USCIS to conduct bona fide determinations (BFDs). Principal applicants who have submitted a complete bona fide T visa application will receive a BFD and are eligible for case management services and for benefits and services to the same extent as refugees through HHS Certification while their application is pending. OTIP anticipates that the USCIS Final Rule will significantly increase the number of requests for certification received. Since the Final Rule went into effect, OTIP has received approximately 100 RFCs per week, whereas historically, OTIP received approximately 8 to 12 RFCs per week. Burden estimates for this collection have been revised, accordingly.

Instrument	Total number of respondents	Total number of responses per respondent	Average burden hours per response	Total burden hours	Annual burden hours
Request for Certification of Adult Victims of Human Trafficking .....	15,600	1	1	15,600	5,200

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of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information

technology. Consideration will be given to comments and suggestions submitted within 60 days of this publication.

Authority: 22 U.S.C. 7105.

Mary C. Jones,

ACF/OPRE Certifying Officer.

[FR Doc. 2024-28819 Filed 12-6-24; 8:45 am]

BILLING CODE 4184-47-P

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

**Submission for Office of Management and Budget Review; Child Support Portal Registration (Office of Management and Budget #: 0970-0370)**

**AGENCY:** Office of Child Support Services, Administration for Children and Families, U.S. Department of Health and Human Services.

**ACTION:** Request for public comments.

**SUMMARY:** The Office of Child Support Services (OCSS), Administration for Children and Families (ACF), is requesting the federal Office of Management and Budget (OMB) approve the “Child Support Portal Registration,” with minor revisions, for an additional three years. The OCSS Child Support Portal (“Portal”) contains applications to help state child support agencies administer their programs. Authorized Portal users must register with OCSS to access Portal applications and provide OCSS with certain Portal

application preferences. The current OMB approval expires on February 28, 2025.

**DATES:** Comments due January 8, 2025. OMB must make a decision about the collection of information between 30 and 60 days after publication of this document in the **Federal Register**. Therefore, a comment is best assured of having its full effect if OMB receives it within 30 days of publication.

**ADDRESSES:** Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to [www.reginfo.gov/public/do/PRAMain](http://www.reginfo.gov/public/do/PRAMain). Find this particular information collection by selecting “Currently under 30-day Review—Open for Public Comments” or by using the search function. You can also obtain copies of the proposed collection of information by emailing [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov). Identify all emailed requests by the title of the information collection.

**SUPPLEMENTARY INFORMATION:**

*Description:* OCSS maintains the Portal, which contains various applications through which authorized users may view, update, upload, or download information for child support purposes. Authorized users must register to access the Portal. The OCSS Portal authenticates registrants and then creates secure profiles for authorized users for employers, insurers, and financial institutions based on

information provided in the Employer Services Profile and Insurance Match Debt Inquiry Portal Agreement and Profile forms. Information provided in the electronic National Medical Support Notice (e-NMSN), the electronic Incoming Withholding Order (e-IWO), and the Federally Assisted State Transmitted (FAST) Levy Financial Institution Profile forms gives OCSS the necessary information to set up the respective program user’s process and capture preferences. State child support agencies manage and authenticate authorization for individual users via the state proxy server; therefore, a Portal Registration form is not required. State users must, however, provide OCSS with their respective Portal preferences. The information OCSS collects for the Portal registration and profiles remains the same but they underwent minor clarification revisions and edits to update “Office of Child Support Enforcement (OCSE)” to “Office of Child Support Services (OCSS).” OCSS revised the “Registration Screen” burden after the 60-day notice published to correctly reflect the current number of respondents and removed “agreement” from the Employer Services Profile form. OCSS also removed the e-NMSN Plan Administrator form because there are no respondents.

*Respondents:* Employers, Financial Institutions, Insurers, and State Child Support Agencies.

**ANNUAL BURDEN ESTIMATES**

Information collection instrument	Total annual estimated number of respondents	Total annual number of responses per respondent	Average burden hours per response	Total annual burden hours
Portal Registration Screens .....	16,268	1	0.15	2,440.20
Employer Services Profile .....	20,040	1	0.08	1,603.20
e-NMSN: Employer Profile .....	20	1	0.22	4.40
e-NMSN: State Profile .....	4	1	0.22	0.88
e-IWO Employer/Payroll Provider Profile .....	117	1	0.08	9.36
Insurance Match Debt Inquiry Agreement and Profile .....	6	1	0.08	0.48
FAST Levy Financial Institution Profile .....	2	1	0.08	0.16