

with minor revisions, for an additional three years. State agencies administering their Supplemental Nutrition Assistance Program (SNAP) provide the annual performance report to OCSS in accordance with the computer matching agreement between state SNAP agencies and OCSS. The current OMB approval expires on February 28, 2025.

**DATES:** Comments due January 8, 2025. The Office of Management and Budget (OMB) must make a decision about the collection of information between 30 and 60 days after publication of this document in the **Federal Register**. Therefore, a comment is best assured of having its full effect if OMB receives it within 30 days of publication.

**ADDRESSES:** Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to [www.reginfo.gov/public/do/PRAMain](http://www.reginfo.gov/public/do/PRAMain). Find this particular

information collection by selecting “Currently under 30-day Review—Open for Public Comments” or by using the search function. You can also obtain copies of the proposed collection of information by emailing [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov). Identify all emailed requests by the title of the information collection.

**SUPPLEMENTARY INFORMATION:**  
*Description:* State agencies administering SNAP are mandated to participate in a computer matching program with OCSS. The matching program compares SNAP applicant and recipient information with employment and wage information maintained in the National Directory of New Hires (NDNH). The outcomes of the compared information help State SNAP agencies verify an individual’s identity and determine a benefit eligibility. To receive NDNH information, state agencies enter into a computer matching

agreement and adhere to its terms and conditions, including providing OCSS with annual performance outcomes attributable to the use of NDNH information. To fulfill OMB requirements, OCSS periodically reports performance measurements demonstrating how the use of information in the NDNH supports the OCSS strategic mission, goals, and objectives. These periodic reports include information derived from state SNAP agency annual NDNH performance reports. OCSS provides states with required performance report template and instructions, which OCSS revised to update the submission contacts and formatting, improve grammar, and to change “Office of Child Support Enforcement (OCSE)” to “Office of Child Support Services (OCSS).”

*Respondents:* State SNAP Agencies.

**ANNUAL BURDEN ESTIMATES**

Information collection instrument	Total number of respondents	Annual number of responses per respondent	Average burden hours per response	Total annual burden hours
SNAP Agency Performance Reporting Tool and Instructions .....	53	1	0.83	43.99

*Authority:* 42 U.S.C. 653(j)(10); 5 U.S.C. 552a; and Pub. L. 111–352.

**Mary C. Jones,**  
*ACF/OPRE Certifying Officer.*  
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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

**Proposed Information Collection Activity; Electronic Document Exchange (Office of Management and Budget #: 0970–0435)**

**AGENCY:** Office of Child Support Services, Administration for Children and Families, U.S. Department of Health and Human Services.

**ACTION:** Request for public comments.

**SUMMARY:** The Office of Child Support Services (OCSS), Administration for Children and Families (ACF), is requesting the Office of Management and Budget (OMB) to approve the Electronic Document Exchange (EDE), with minor revisions, for an additional three years. State child support agencies (CSAs) use the EDE to improve case processing. The current OMB approval expires on June 30, 2025.

**DATES:** Comments due February 7, 2025. In compliance with the requirements of the Paperwork Reduction Act of 1995, ACF is soliciting public comment on the specific aspects of the information collection described above.

**ADDRESSES:** You can obtain copies of the proposed collection of information and submit comments by emailing [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov). Identify all requests by the title of the information collection.

**SUPPLEMENTARY INFORMATION:**

*Description:* The EDE provides a centralized, secure system for authorized users in state CSAs to electronically exchange child support and spousal support case information with other state CSAs. EDE benefits state CSAs by reducing delays, costs, and barriers associated with interstate case processing. It increases state collections, improves document security, standardizes data sharing, increases state participation, and improves case processing, resulting in better overall child and spousal support outcomes. OCSS made minor updates to the Portal screens to enhance functionality and changed “Office of Child Support Enforcement (OCSE)” to “Office of Child Support Services (OCSS).”

*Respondents:* State CSAs

**ANNUAL BURDEN ESTIMATES**

Instrument	Annual number of respondents	Annual number of responses per respondent	Average burden hours per response	Annual burden hours
EDE Screens .....	49	7,383	0.017	6,150

*Comments:* The Department specifically requests comments on (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency’s estimate of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology. Consideration will be given to comments and suggestions submitted within 60 days of this publication.

*Authority:* 42 U.S.C. 652(a)(7); 42 U.S.C. 666(c)(1); and 45 CFR 303.7(a)(5).

**Mary C. Jones,**

*ACF/OPRE Certifying Officer.*

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

**Proposed Information Collection Activity; Request for Certification of Adult Victims of Human Trafficking**

**AGENCY:** Office on Trafficking in Persons, Administration for Children and Families, U.S. Department of Health and Human Services.

**ACTION:** Request for public comments.

**SUMMARY:** The Administration for Children and Families (ACF), Office on Trafficking in Persons (OTIP) is requesting a 3-year extension of the form: Request for Certification of Adult Victims of Human Trafficking (RFC) form (Office of Management and Budget

(OMB) #: 0970–0454, expiration April 30, 2025).

**DATES:** Comments due February 7, 2025. In compliance with the requirements of the Paperwork Reduction Act of 1995, ACF is soliciting public comment on the specific aspects of the information collection described above.

**ADDRESSES:** You can obtain copies of the proposed collection of information and submit comments by emailing [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov). All requests should be identified by the title of the information collection.

**SUPPLEMENTARY INFORMATION:**

*Description:* The U.S. Department of Health and Human Services (HHS) provides letters of certification to victims of severe forms of trafficking in persons under the authority of the Trafficking Victims Protection Act of 2000 (TVPA), as amended 22 U.S.C. 7105(b)(1)(C) and (E). HHS delegated this authority to OTIP. Certification is required for foreign national adult victims of human trafficking in the U.S. to apply for federally funded benefits and services.

OTIP developed the RFC form for potential victims and their advocates, including case managers, attorneys, law enforcement officers, service providers, and other representatives to provide the required information for certification to HHS in accordance with the TVPA of 2000, as amended.

Since the RFC form originally received clearance, OTIP modernized its request process and launched Shepherd, an online case management system, to process requests for certification and assistance. The PDF version of the form should only be used in exceptional circumstances when the online case management system is inaccessible. If a requester encounters issues submitting a request through Shepherd, they may submit the RFC form to OTIP as a password protected PDF to [Trafficking@acf.hhs.gov](mailto:Trafficking@acf.hhs.gov).

The form asks the requester for their identifying information, identifying information for the individual who experienced trafficking victimization in the event the form is submitted by a case manager, and information describing the victim’s case management service needs.

*Respondents:* Potential victims of a severe form of trafficking in persons and their advocates, including case managers, attorneys, law enforcement officers, service providers, and other representatives.

**Annual Burden Estimates**

The fluctuation in certification letters issued by HHS primarily reflects changing patterns in law enforcement investigations and the number of T visas and Continued Presence status issued by the Department of Homeland Security (DHS). In April 2024, DHS U.S. Citizenship and Immigration Services (USCIS) issued a (89 FR 34864) updating regulations that govern the requirements and procedures for foreign nationals who have experienced human trafficking seeking a T visa and eligible family members seeking derivative T–2 nonimmigrant status (T visa derivative). The Final Rule established a process for USCIS to conduct bona fide determinations (BFDs). Principal applicants who have submitted a complete bona fide T visa application will receive a BFD and are eligible for case management services and for benefits and services to the same extent as refugees through HHS Certification while their application is pending. OTIP anticipates that the USCIS Final Rule will significantly increase the number of requests for certification received. Since the Final Rule went into effect, OTIP has received approximately 100 RFCs per week, whereas historically, OTIP received approximately 8 to 12 RFCs per week. Burden estimates for this collection have been revised, accordingly.

Instrument	Total number of respondents	Total number of responses per respondent	Average burden hours per response	Total burden hours	Annual burden hours
Request for Certification of Adult Victims of Human Trafficking .....	15,600	1	1	15,600	5,200

*Comments:* The Department specifically requests comments on (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency’s estimate

of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information

technology. Consideration will be given to comments and suggestions submitted within 60 days of this publication.