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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Administration for Children and Families

#### Submission for Office of Management and Budget Review; Proposed Information Collection Activity; Generic Clearance for Financial Reports Used for ACF Non- Discretionary Grant Programs (Office of Management and Budget #: 0970- 0510)

**AGENCY:** Office of Planning, Research,  
and Evaluation, Administration for  
Children and Families, U.S. Department  
of Health and Human Services.

**AGENCY:** Administration for Children  
and Families, Department of Health and  
Human Services.

**ACTION:** Request for public comments.

**SUMMARY:** The Administration for  
Children and Families (ACF) proposes  
to extend approval of the existing  
overarching generic clearance for  
Financial Reports used for ACF Non-  
discretionary Grant Programs (OMB  
#0970-0510) as well as all information  
collections currently approved under  
the overarching generic. There are no  
changes to the proposed types of  
information collection or uses of data as  
described in the overarching generic.  
The title of the collection has been  
updated from *ACF Mandatory Grant  
Programs* to *ACF Non-Discretionary  
Grant Programs*. This request also  
includes updates to three of the  
collections approved under this generic  
(GenICs): the Child Care and  
Development Fund (CCDF) ACF-696  
Financial Report for States and  
Territories, the CCDF ACF-696T  
Financial Report for Tribal Grantees,  
and the Child Support Services Program  
Financial Reporting Forms (OCSS-34  
and OCSS-396). Finally, burden  
estimates for the next 3 years have been  
adjusted based on use to date.

**DATES:** *Comments due June 6, 2024.*  
OMB must make a decision about the  
collection of information between 30  
and 60 days after publication of this  
document in the **Federal Register**.  
Therefore, a comment is best assured of  
having its full effect if OMB receives it  
within 30 days of publication.

**ADDRESSES:** Written comments and  
recommendations for the proposed  
information collection should be sent  
within 30 days of publication of this  
notice to [www.reginfo.gov/public/do/](http://www.reginfo.gov/public/do/PRAMain)  
*PRAMain*. Find this particular  
information collection by selecting  
“Currently under 30-day Review—Open  
for Public Comments” or by using the  
search function. You can also obtain  
copies of the proposed collection of  
information by emailing  
[OPREinfocollection@acf.hhs.gov](mailto:OPREinfocollection@acf.hhs.gov).  
Identify all requests by the title of the  
information collection.

#### SUPPLEMENTARY INFORMATION:

*Description:* ACF programs require  
detailed financial information from their  
grantees that allows ACF to monitor  
various specialized cost categories  
within each program, to closely manage  
program activities, and to have  
sufficient financial information to  
enable periodic thorough and detailed  
audits.

The information included on the  
standard Federal Financial Report Form  
(SF-425; OMB #4040-0014) provides  
only minimal, bare-bones, non-program  
specific financial information  
insufficient for these purposes. This  
generic clearance allows ACF programs  
to efficiently develop and receive  
approval for financial reports that are  
tailored to specific funding recipients  
and the associated needs of the program.  
This umbrella generic is a mechanism  
that is available to all ACF non-  
discretionary grant programs to obtain  
OMB approval of financial forms.  
Currently only a small number of ACF’s  
non-discretionary grant program  
financial forms are covered under this  
umbrella; it does *not* cover all ACF non-  
discretionary grant program financial  
forms.

Program offices use the information  
collected under this generic information  
collection to:

- Monitor program operations and  
prepare technical assistance and  
guidance as needed.
- Assess the effect of program  
changes and make informed decisions.
- Assist in the computation of the  
grant awards issued to each program’s  
grantees.
- Assist in the computation of the  
Child Support Services program’s  
annual incentive payments.
- Determine that child support  
collections are being properly  
distributed (Child Support Services  
Program only).
- Ensure funding recipients are  
meeting funding requirements  
established by Congress.
- Produce annual financial and  
statistical reports as may be required by

Congress and respond to periodic  
detailed inquiries from Congress.

ACF may require an information  
collection approved under this generic  
from funding recipients to obtain or  
retain benefits.

Prior to a new form being submitted  
for review under this umbrella generic,  
ACF will publish a notice in the **Federal  
Register** announcing the agency’s  
intention to request an OMB review of  
the form and providing a 14-day period  
for public comment on that specific  
request. ACF will review any comments  
received and address them as  
appropriate. ACF will provide a copy of  
any comments received and will  
provide a description of how comments  
were considered in the submission  
form, along with the request package for  
the individual collection. ACF will then  
follow standard OMB requirements for a  
generic information collection and  
submit a generic information collection  
request for each individual data  
collection activity under this generic  
clearance. Each request will include the  
individual form(s) and instructions, a  
summary of any comments received,  
and a short overview of the proposed  
purpose and use of the data collected.  
ACF requests OMB to review requests  
within 10 days of submission.

This request includes the extension of  
multiple GenICs and requests updates to  
three of these GenICs through this  
revision process.

- *CCDF ACF-696 Financial Report for  
States and Territories:* ACF proposes  
minor updates to the ACF-696 form that  
include the removal of “CCDX2” which  
is a subaccount code not used by ACF;  
the removal of Column F for  
“Discretionary Disaster Relief Funds  
Construction and Major Renovation  
Grant Document Number CCDY” which  
is a program not funded by ACF; the  
removal of line 9(a) “was the state or  
territory unable to obligate at least 50%  
of the CCDF stabilization grants by  
December 11, 2021?” because this  
question relates to a subaccount for a  
program set to close by 9/30/2024; and  
the removal of the reallocated funds  
selection for COVID supplemental funds  
since the deadline to request reallocated  
funds for these subaccount awards is in  
the past. The instructions for this form  
were updated to account for the  
described changes, to clarify existing  
instructions, and to update language to  
reflect current Office of Child Care and  
Office of Grants Management policies  
and program instruction to recipients.

- *CCDF ACF-696T Financial Report  
for Tribal Grantees:* ACF proposes  
minor updates to the ACF-696 form that  
include the removal of “CCDX2” which  
is a subaccount code not used by ACF;

the removal of Column F for “Discretionary Disaster Relief Funds Construction and Major Renovation Grant Document Number CCDY” which is a program not funded by ACF; the renaming of line 13a “total federal unliquidated” to “total federal obligations (not yet liquidated) (excluding construction/major renovation” to clarify what amount should be reported on this line; the addition of line 13b. “total federal obligations into yet liquidated) for construction/major renovation” to distinguish between CCDF activities and activities for the construction or major renovation of CCDF projects; the removal of line 14(a) “was the tribal lead agency unable to obligate at least

50% of the CCDF stabilization grants by December 11, 2021?” because this question relates to a subaccount for a program set to close by 9/30/2024; and the removal of the reallocated funds selection for COVID supplemental funds since the deadline to request reallocated funds for these subaccount awards is in the past. The instructions for this form were updated to account for the described changes, to clarify existing instructions, and to update language to reflect current Office of Child Care and Office of Grants Management policies and program instruction to recipients.  
 • *Child Support Services Program Financial Reporting Forms (OCSS-34 and OCSS-396)*: The title of these forms was updated to reflect the change in

name of the program office from the Office of Child Support Enforcement to the Office of Child Support Services. References to the name within the forms and instructions were also updated.

*Respondents*: ACF-funded non-discretionary grant programs.

**Annual Burden Estimates**

Find currently approved information collections here: [https://www.reginfo.gov/public/do/PRAICList?ref\\_nbr=202308-0970-008](https://www.reginfo.gov/public/do/PRAICList?ref_nbr=202308-0970-008). The request to OMB will include an extension request for the following approved collections.

*Burden Estimates—Ongoing Requests*

Study	Number of respondents	Number of responses per respondent	Average burden hours per response	Annual burden hours
Child Care and Development Fund (CCDF) ACF-696 Financial Report for States and Territories .....	56	4	5	1,344
Child Care and Development Fund (CCDF) ACF-696T Financial Report for Tribal Grantees .....	221	1	7	1,547
Child Support Services Program Financial Reporting Forms (OCSS-34 and OCSS-396) .....	168	4	14	9,408
Form CB-496: Title IV-E Programs Quarterly Financial Report .....	67	4	25	6,700
Refugee Cash and Medical Assistance Federal Financial Report (ORR-2) Supplemental Data Collection .....	66	1	1.67	110
Refugee Support Services Federal Financial Report (SF-425) Supplemental Data Collection .....	53	4	4	848
<b>Totals:</b> .....	<b>768</b>	<b>Avg: 2.7</b>	<b>Avg: 8.9</b>	<b>19,957</b>

*Burden Estimates—New Requests*

Based on use of this generic, we have revised burden estimates for the next 3 years.

Instrument	Number of respondents	Number of responses per respondent	Average burden hours per response	Burden hours
Non-discretionary Grant Financial Reports .....	700	4	12	33,600

**Mary C. Jones,**  
*ACF/OPRE Certifying Officer.*  
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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Food and Drug Administration**

**Statement of Organization, Functions, and Delegations of Authority**

**AGENCY:** Food and Drug Administration, HHS.  
**ACTION:** Notice.

**SUMMARY:** The Food and Drug Administration’s (FDA), Center for Devices and Radiological Health’s (CDRH), Office of Communication and Education (OCE) has modified their organizational structure. The new organizational structure was approved by the Secretary of Health and Human Services on December 21, 2023, and it became effective on January 22, 2024.

**FOR FURTHER INFORMATION CONTACT:** Yashika Rahaman, Director, Office of Planning, Evaluation and Risk Management, Office of Finance, Budget, Acquisitions and Planning, Food and Drug Administration, 4041 Powder Mill

Rd., Beltsville, MD 20705-4304, 301-796-3843.

**I. Introduction**

Part D, Chapter D-B, (Food and Drug Administration), the Statement of Organization, Functions and Delegations of Authority for the Department of Health and Human Services (35 FR 3685, February 25, 1970, 60 FR 56606, November 9, 1995, 64 FR 36361, July 6, 1999, 72 FR 50112, August 30, 2007, 74 FR 41713, August 18, 2009, 76 FR 45270, July 28, 2011, and 84 FR 22854, May 20, 2019) is amended to reflect the reorganization of the CDRH OCE.