

**GENERAL SERVICES
ADMINISTRATION**

[Notice—IE—2024—01 Docket No. 2024—0002;
Sequence No. 5]

**Privacy Act of 1974; System of
Records**

AGENCY: General Services
Administration.

ACTION: Notice of a modified system of
records.

SUMMARY: GSA reviews its Privacy Act
systems to ensure that they are relevant,
necessary, accurate, up-to-date, and
covered by the appropriate legal or
regulatory authority. This notice is an
updated Privacy Act system of records
notice.

DATES: This system of records will go
into effect without further notice on
March 15, 2024 unless otherwise
revised pursuant to comments received.

ADDRESSES: Comments may be
submitted to the Federal eRulemaking
Portal, <http://www.regulations.gov>.
Submit comments by searching for
GSA/FSS–13, Personal Property Sales
Program. Comments may also be
submitted by mail at, General Services
Administration, Regulatory Secretariat
Division (MVCB), 1800 F Street NW,
Washington, DC 20405.

FOR FURTHER INFORMATION CONTACT: Call
or email Richard Speidel, Chief Privacy
Officer, at 202–969–5830 and
gsa.privacyact@gsa.gov.

SUPPLEMENTARY INFORMATION: GSA
proposes to modify a system of records
subject to the Privacy Act of 1974, 5
U.S.C. 552a, to update its routine uses
pertaining to breach notification and to
coordinate with the Office of the
Inspector General when conducting an
audit. GSA is also making technical
changes to GSA/FSS–13 consistent with
OMB Circular No. A–108. Accordingly,
GSA has made technical corrections and
non-substantive language revisions to
the following sections: “Policies and
Practices for Storage of Records,”
“Policies and Practices for Retrieval of
Records,” “Policies and Practices for
Retention and Disposal of Records,”
“Administrative, Technical and
Physical Safeguards,” “Record Access
Procedures,” “Contesting Record
Procedures,” and “Notification
Procedures”. GSA has also created the
following new sections: “Security
Classification” and “History.”

SYSTEM NAME:

Personal Property Sales Program.

SYSTEM NUMBER:

GSA/FSS–13.

SECURITY CLASSIFICATION:

Unclassified.

SYSTEM LOCATION:

GSA Federal Acquisition Service
(FAS) is the owner and is responsible
for the system. The system is hosted,
operated, and maintained by
contractors. Records are maintained in
an electronic form on a Software as a
Service (SaaS) platform, within the
United States. Contact the system
manager for additional information.

SYSTEM MANAGER(S):

Narendra Rao Namana, Director of
Personal Property and Travel
Transportation Division, Office of GSA
IT, General Services Administration,
1800 F Street NW, Washington, DC
20405.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

40 U.S.C. 121(c) and 40 U.S.C. 541, *et
seq.*

PURPOSE(S) OF THE SYSTEM:

To establish and maintain a system of
records for conducting public sales of
Federal personal property by GSA.

**CATEGORIES OF INDIVIDUALS COVERED BY THE
SYSTEM:**

The system will include those
individuals who request to be added to
GSA bidders mailing lists, register to bid
on GSA sales, and/or enter into
contracts to buy Federal personal
property at sales conducted by GSA.

CATEGORIES OF RECORDS IN THE SYSTEM:

The system contains information
needed to identify potential and actual
bidders and awardees, and transaction
information involving personal property
sales. System records include:

a. Personal information provided by
bidders and buyers, including, but not
limited to, names, phone numbers,
addresses, Social Security Numbers,
birth dates and credit card numbers or
other banking information; and

b. Contract information on Federal
personal property sales, including
whether payment was received, the
form of the payment, notices of default,
and contract claim information.

RECORD SOURCE CATEGORIES:

Information is provided by
individuals who wish to participate in
the GSA personal property sales
program, and system transactions
designed to gather and maintain data
and to manage and evaluate the Federal
personal property disposal program.

**ROUTINE USES OF RECORDS MAINTAINED IN THE
SYSTEM, INCLUDING CATEGORIES OF USERS AND
PURPOSES OF SUCH USES:**

a. In any criminal, civil, or
administrative legal proceeding, where
pertinent, to which GSA, a GSA
employee, or the United States or other
entity of the United States Government
is a party before a court or
administrative body.

b. To an appeal, grievance, hearing, or
complaints examiner; an equal
employment opportunity investigator,
arbitrator, or mediator; and/or an
exclusive representative or other person
authorized to investigate or settle a
grievance, complaint, or appeal filed by
an individual who is the subject of the
record.

c. To a Federal agency, State, local,
Tribal or other public authority in
connection with the hiring or retention
of an employee, the issuance of a
security clearance, the reporting of an
investigation, the letting of a contract, or
the issuance of a grant, license, or other
benefit to the extent that the information
is relevant and necessary to a decision.

d. To the Office of Personnel
Management (OPM), the Office of
Management and Budget (OMB), or the
Government Accountability Office
(GAO) when the information is required
for program evaluation purposes.

e. To a Member of Congress or his or
her staff on behalf of and at the request
of the individual who is the subject of
the record.

f. To an expert, consultant, or
contractor of GSA in the performance of
a Federal duty related to the contract or
appointment to which the information
is relevant.

g. To the GSA Office of Finance for
debt collection purposes (see GSA/
PPFM–7).

h. To the National Archives and
Records Administration (NARA) for
records management purposes.

i. To appropriate agencies, entities,
and persons when (1) The Agency
suspects or has confirmed that the
security or confidentiality of
information in the system of records has
been compromised; (2) the Agency has
determined that as a result of the
suspected or confirmed compromise
there is a risk of harm to economic or
property interests, identity theft or
fraud, or harm to the security or
integrity of this system or other systems
or programs (whether maintained by
GSA or another agency or entity) that
rely upon the compromised
information; and (3) the disclosure
made to such agencies, entities, and
persons is reasonably necessary to assist
in connection with GSA’s efforts to
respond to the suspected or confirmed

compromise and prevent, minimize, or remedy such harm.

j. To a Federal, State, local, or Tribal agency responsible for investigating, prosecuting, enforcing, or carrying out a statute, rule, regulation, or order when GSA becomes aware of a violation or potential violation of civil or criminal law or regulation; or to an agency, individual or organization, if there is reason to believe that such agency, individual or organization possesses information or is responsible for acquiring information relating to the investigation, trial or hearing, and the dissemination is reasonably necessary to elicit such information or to obtain the cooperation of a witness or an informant.

k. To the Office of Management and Budget (OMB) when necessary to the review of private relief legislation pursuant to OMB Circular No. A-19.

l. To designated agency personnel for controlled access to specific records for the purpose of performing authorized audit or oversight functions.

m. To another Federal agency or Federal entity, when GSA determines that information from this system of records is reasonably necessary to assist the recipient agency or entity in (1) responding to a suspected or confirmed breach or (2) preventing, minimizing, or remedying the risk of harm to individuals, the recipient agency or entity (including its information systems, programs, and operations), the Federal Government, or national security, resulting from a suspected or confirmed breach.

n. To agencies, to compare such records to other agencies' systems of records or to non-Federal records, in coordination with an Office of Inspector General (OIG) in conducting an audit, investigation, inspection, evaluation, or some other review as authorized by the Inspector General Act.

POLICIES AND PRACTICES FOR STORAGE OF RECORDS:

All records are stored electronically in a database. Information is encrypted in transit and at rest.

POLICIES AND PRACTICES FOR RETRIEVAL OF RECORDS:

Records are retrievable by a personal identifier or by other appropriate type of designation approved by GSA.

POLICIES AND PRACTICES FOR RETENTION AND DISPOSAL OF RECORDS:

Content in this system will be disposed according to the following GSA schedule:

137.3/021 Personal Property Case Files And Summary Reports. This series describes those records created when

accounting for individual instances of managing the evaluation, processing, sale, and transfer of excess and personal property. Included are personal property sales case files (containing routine documents associated with the above-listed activities), excess and personal property catalogs, bulletins, and lists, utilization surveys, donation case files, reserve excess property files, rehabilitated property stock listings and reports, and related records.

Retention Instructions: Temporary. Cut off at the end of the fiscal year when the property case file or transaction is completed and the final payment is received. Destroy 6 fiscal years after cutoff. Longer retention is authorized if needed for business reference purposes, but no longer than 10 fiscal years after cutoff.

Legal Disposition Authority: DAA-0137-2015-0001-0010 (137.3/021)

Approved by NARA: 4/5/2018.

ADMINISTRATIVE, TECHNICAL, AND PHYSICAL SAFEGUARDS:

Records in the system are protected from unauthorized access and misuse through a combination of administrative, technical and physical security measures. Administrative measures include but are not limited to policies that limit system access to individuals within an agency with a legitimate business need, and regular review of security procedures and best practices to enhance security. Technical measures include but are not limited to system design that allows authorized system users access only to data for which they are responsible; required use of strong passwords that are frequently changed; and use of encryption for certain data transfers. Physical security measures include but are not limited to the use of data centers which meet government requirements for storage of sensitive data.

RECORD ACCESS PROCEDURES:

If an individual wishes to access any data or record pertaining to him or her in the system after it has been submitted, that individual should consult the GSA's Privacy Act implementation rules available at 41 CFR part 105-64.2.

CONTESTING RECORD PROCEDURES:

If an individual wishes to contest the content of any record pertaining to him or her in the system after it has been submitted, that individual should consult the GSA's Privacy Act implementation rules available at 41 CFR part 105-64.4.

NOTIFICATION PROCEDURES:

If an individual wishes to be notified at his or her request if the system contains a record pertaining to him or her after it has been submitted, that individual should consult the GSA's Privacy Act implementation rules available at 41 CFR part 105-64.4.

EXEMPTIONS PROMULGATED FOR THE SYSTEM:

None

HISTORY:

This system was previously published in the **Federal Register** at 73 FR 18637, 7-22-11.

Richard Speidel,

Chief Privacy Officer, Office of the Deputy Chief Information Officer, General Services Administration.

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BILLING CODE 6820-AB-P

GENERAL SERVICES ADMINISTRATION

[Notice-IE-2024-01; Docket No. 2024-0002; Sequence No. 2]

Privacy Act of 1974; Notice of a Modified System of Records

AGENCY: Office of the Chief Privacy Officer; General Services Administration (GSA).

ACTION: Notice.

SUMMARY: GSA proposes to modify an existing System of Records Notice to more accurately describe functionality of the system of records and to bring the Notice into compliance with the format promulgated in OMB Guidance A-108.

DATES: Submit comments on or before March 15, 2024. The new and/or significantly modified routine uses will be applicable on March 15, 2024.

ADDRESSES: Comments may be submitted to the Federal eRulemaking Portal, <http://www.regulations.gov>. Submit comments by searching for "Notice-IE-2024-01", Notice of Revised System of Records. Comments may also be submitted by mail at GSA, Regulatory Secretariat Division (MVCB), 1800 F Street NW, Washington, DC 20405.

FOR FURTHER INFORMATION CONTACT: Call or email Richard Speidel, Chief Privacy Officer at 202-969-5830 and gsa.privacyact@gsa.gov.

SUPPLEMENTARY INFORMATION: GSA proposes to update a system of records subject to the Privacy Act of 1974, as amended. GSA is modifying the Notice to update the system name to "Cloud Information Infrastructure System," which was previously entitled "GSA's Enterprise Organization of Google