

certification. An offer will not be considered for award where the certificate has been deleted or modified. Federal agencies will report to the Attorney General for investigation any deletions or modifications of the certificate and suspected false certificates.

- FAR 52.203–7, Anti-Kickback Procedures. This clause requires contractors to report in writing to the inspector general of the contracting agency, the head of the contracting agency if the agency does not have an inspector general, or the Attorney General possible violations of 41 U.S.C. chapter 87, Kickbacks. The clause also requires the contractor to notify the contracting officer when monies are withheld from sums owed a subcontractor under the prime contract, when the contracting officer has directed the prime contractor to do so to offset the amount of a kickback. The Federal agency will use the information reported by contractors to investigate suspected violations. The notification to the contracting officer of a withholding of payment to a subcontractor is used to help the contracting officer ensure the amount of a kickback is appropriately offset.

- FAR 52.203–13, Contractor Code of Business Ethics and Conduct. This clause requires contractors and subcontractors to report to the agency Office of the Inspector General when the contractor has credible evidence that a principal, employee, agent, or subcontractor has committed a violation of Federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations found in title 18 U.S.C., or a violation of the Civil False Claims Act (31 U.S.C. 3729–3733). The Federal agency will use the information reported by contractors to investigate suspected violations.

- FAR 52.203–16, Preventing Personal Conflicts of Interest. This clause requires contractors and subcontractors to obtain and maintain from each employee a disclosure of interests that might be affected by the task to which the employee has been assigned under the contract. Contractors and subcontractors must report to the contracting officer any personal conflict of interest violation by an employee and the proposed corrective/follow-up actions to be taken. In exceptional circumstances, the contractor may request the head of the contracting activity approve a plan to mitigate a personal conflict of interest or waive the requirement to prevent personal conflicts of interest. The information is used by the contractor and the

contracting officer to identify and mitigate personal conflicts of interest.

### C. Annual Burden

*Respondents:* 9,642.  
*Recordkeepers:* 9,147.  
*Total Annual Responses:* 352,296.  
*Total Burden Hours:* 677,460.

(128,640 reporting hours + 548,820 recordkeeping hours).

*Obtaining Copies:* Requesters may obtain a copy of the information collection documents from the GSA Regulatory Secretariat Division by calling 202–501–4755 or emailing [GSARegSec@gsa.gov](mailto:GSARegSec@gsa.gov). Please cite OMB Control No. 9000–0018, Federal Acquisition Regulation Part 3: Improper Business Practices and Personal Conflicts of Interest.

**Janet Fry,**

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### GENERAL SERVICES ADMINISTRATION

[OMB Control No. 3090–0250; Docket No. 2023–0001; Sequence No. 6]

#### Submission for OMB Review; General Services Administration Acquisition Regulation; Federal Supply Schedule Contract Administration Information

**AGENCY:** Office of Acquisition Policy, General Services Administration (GSA).

**ACTION:** Notice of request for comments regarding an extension to an existing OMB information collection.

**SUMMARY:** Under the provisions of the Paperwork Reduction Act, the Regulatory Secretariat Division will be submitting to the Office of Management and Budget a request to review and approve an extension of a previously approved information collection regarding Federal Supply Schedule contract administration information.

**DATES:** Submit comments on or before: February 16, 2024.

**ADDRESSES:** Written comments and recommendations for this information collection should be sent within 30 days of publication of this notice to [www.reginfo.gov/public/do/PRAMain](http://www.reginfo.gov/public/do/PRAMain). Find this particular information collection by selecting “Currently under Review—Open for Public Comments”; or by using the search function.

**FOR FURTHER INFORMATION CONTACT:** Ms. Vernita Misidor, Procurement Analyst, at [GSARpolicy@gsa.gov](mailto:GSARpolicy@gsa.gov) or 202–357–9681.

### SUPPLEMENTARY INFORMATION:

#### A. Purpose

GSA requires information from Federal Supply Schedule contractors that will be used to conduct award oversight or generate mandatory reports during contract administration. For these contractors, providing commercial supplies and services, much of this information is readily available to the public at large, or is routinely exchanged by firms during the normal course of business. This general information collection covers these contract administration requirements, as outlined in GSAR Subpart 538.2—Establishing and Administering Federal Supply Schedules.

#### B. Annual Reporting Burden

This information collection requires no expenditure of resources to gather the information for submission, as the information is often exchanged by commercial business firms in their catalogs or other public documents during the normal course of business. The nominal amount of burden imposed on the public is simply to relay the requested information.

*Respondents:* 14,000.

*Responses per Respondent:* 1.

*Total Annual Responses:* 14,000.

*Hours per Response:* 0.5 (30 minutes).

*Total Burden Hours:* 7,000.

#### C. Public Comments

A 60-day notice was published in the **Federal Register** at 88 FR 76217 on November 6, 2023. No comments were received.

*Obtaining Copies of Proposals:* Requesters may obtain a copy of the information collection documents from the Regulatory Secretariat Division, at [GSARegSec@gsa.gov](mailto:GSARegSec@gsa.gov). Please cite OMB Control No. 3090–0250, FSS Contract Administration Information, in all correspondence.

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