

**SUMMARY:** The Administration for Children and Families (ACF) plans to submit a request to the Office of Management and Budget (OMB) to extend approval of the existing overarching generic clearance for Formative Data Collections for ACF Program Support (OMB #0970–0531; expiration date 7/31/2022). ACF proposes minor updates to the description of potential generic information collections under the overarching generic and to the estimated number of respondents.

**DATES:** *Comments due within 60 days of publication.* In compliance with the requirements of the Paperwork Reduction Act of 1995, ACF is soliciting public comment on the specific aspects of the information collection described above.

**ADDRESSES:** You can obtain copies of the proposed collection of information and submit comments by emailing [OPREinfocollection@acf.hhs.gov](mailto:OPREinfocollection@acf.hhs.gov). Identify all requests by the title of the information collection.

**SUPPLEMENTARY INFORMATION:**

*Description:* The goals of the generic information collections under this approval are to obtain information about program and grantee processes or needs and to inform the following types of activities, among others:

- Delivery of targeted assistance and/or workflows related to program and grantee processes. This could include the development and refinement of

recordkeeping and communication systems.

- Planning for provision of programmatic or evaluation-related training or technical assistance (T/TA).
- Obtaining input on the development of program performance measures from grantees or others with experience or vested interest.
- Obtaining feedback about processes and/or practices to inform ACF program development or support, or ACF research.

- Use of rapid-cycle testing activities to strengthen programs in preparation for summative evaluations.

ACF uses a variety of techniques such as semi-structured discussions, focus groups, surveys, templates, open-ended requests, and telephone or in-person interviews in order to reach these goals.

Information collected under this overarching generic is meant to inform ACF activities and may be incorporated into documents or presentations that are made public such as through conference presentations, websites, or social media. The following are some examples of ways in which we may share information resulting from these data collections: Technical assistance plans, presentations, infographics, project specific reports, or other documents relevant to those involved with or interested in ACF programs such as federal leadership and staff, grantees, local implementing agencies, and/or T/TA providers.

Following standard OMB requirements, the Office of Planning,

Research, and Evaluation will submit a change request for each individual data collection activity under this generic clearance. Each request will include the individual instrument(s), a justification specific to the individual information collection, and any supplementary documents. OMB should review requests within 10 days of submission.

The proposed types and the purpose of generic information collections submitted under this umbrella generic remain the same. Minor revisions are based on experiences over the past 3 years. These include:

- Updated burden estimates
- Broadened the description to make clearer the intention to broadly include respondents with knowledge, experience, or interest in ACF programs to allow ACF to learn about needs and processes related to ACF programs from those not necessarily funded by ACF

*Respondents:* Example respondents include current or prospective service providers, training or T/TA providers, grantees, contractors, current and potential participants in ACF programs or similar comparison groups, experts in fields pertaining to ACF programs, key groups involved in ACF projects and programs, individuals engaged in program re-design or demonstration development for evaluation, state or local government officials, or others involved in or prospectively involved in ACF programs.

**BURDEN ESTIMATES**

Instrument	Number of respondents (total over request period)	Number of responses per respondent (total over request period)	Average burden per response (in hours)	Total burden (in hours)
Semi-Structured Discussions and Focus Groups .....	10,000	1	2	20,000
Interviews .....	4,500	1	1	4,500
Questionnaires/Surveys .....	8,000	1.5	.5	6,000
Templates and Open-ended Requests .....	1,000	1	10	10,000

*Estimated Total Annual Burden Hours:* 40,500.

*Comments:* The Department specifically requests comments on (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency’s estimate of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information

on respondents, including through the use of automated collection techniques or other forms of information technology. Consideration will be given to comments and suggestions submitted within 60 days of this publication.

*Authority:* Social Security Act, Sec 1110 [42 U.S.C. 1310].

**Mary B. Jones,**

*ACF/OPRE Certifying Officer.*

[FR Doc. 2022–01777 Filed 1–27–22; 8:45 am]

**BILLING CODE 4184–79–P**

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

**Privacy Act of 1974; System of Records**

**AGENCY:** Administration for Children and Families (ACF), Department of Health and Human Services (HHS).

**ACTION:** Notice of a modified system of records.

**SUMMARY:** In accordance with the requirements of the Privacy Act of 1974, as amended, the Department of Health and Human Services (HHS) is modifying an existing system of records maintained by the Administration for Children and Families (ACF), Office of Child Care (OCC): System Number 09–80–0371, OCC Federal Child Care Monthly Case Records. The system of records covers case-level information on low-income working families receiving child care financial assistance through the Child Care and Development Fund (CCDF), which is provided in aggregate, non-identifiable format to Congress for empirical assessment, and to researchers and the public. Only certain pre-October 2015, case records (*i.e.*, those that include Social Security Number (SSN) as a case identifier) are included in this system of records, because only those are retrieved by a personal identifier.

**DATES:** In accordance with 5 U.S.C. 552a(e)(4) and (11), this Notice is applicable January 28, 2022, subject to a 30-day period in which to comment on the new routine use, described below. Please submit any comments by February 28, 2022.

**ADDRESSES:** The public should address written comments by mail or email to: Anita Alford, Senior Official for Privacy, Administration for Children and Families, 330 C St. SW, Washington, DC 20201, or [anita.alford@acf.hhs.gov](mailto:anita.alford@acf.hhs.gov).

**FOR FURTHER INFORMATION CONTACT:** General questions about this system of records should be submitted by mail or email to Helen Papadopoulos, Information Technology Specialist, at 330 C St. SW, Washington, DC 20201, 202–205–8455 or [helen.papadopoulos@acf.hhs.gov](mailto:helen.papadopoulos@acf.hhs.gov).

**SUPPLEMENTARY INFORMATION:** The following modifications have been made to System of Records Notice (SORN) 09–80–0371 to update and improve it:

- The Categories of Records section has been revised to limit the system of records to pre-October 2015, records that include SSN as a case identifier and to list more examples of data elements contained in the records.

- The Routine Uses section has been updated to remove the statement “Disclosure to Consumer Reporting Agencies: None” that was formerly included in the Routine Uses section and numbered as routine use 11 (but isn’t a routine use). Routine use 3, that authorizes disclosures to members of Congress and their office staff for purposes of responding to constituent inquiries, has been revised to require that the constituent requests be “written.” The two-breach response-related routine uses that were revised

and added February 14, 2018, (see 83 FR 6591) are now numbered as 10a and 10b.

- The Retrieval section has been revised to clarify that SSN is the only personal identifier used for retrieval, because other unique case identifiers assigned by states and territories are not personal identifiers (other case identifiers identify a family without also identifying a particular individual).

- The Retention and Disposal section has been updated to identify the applicable records disposition authority, DAA–0292–2018–0004, item 1.

**Ruth Friedman,**

*Director, Office of Child Care, Administration for Children and Families.*

**SYSTEM NAME AND NUMBER:**

OCC Federal Child Care Monthly Case Records, 09–80–0371.

**SECURITY CLASSIFICATION:**

Unclassified.

**SYSTEM LOCATION:**

The component responsible for this system of records is the Office of Child Care, Administration for Children and Families, 330 C St. SW, Washington, DC 20201.

**SYSTEM MANAGERS:**

Information Technology Specialist, Office of Child Care, Administration for Children and Families, 330 C St. SW, Washington, DC 20201, (202) 690–6782, [occ@acf.hhs.gov](mailto:occ@acf.hhs.gov).

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

42 U.S.C. 9858i, 9858j.

**PURPOSE(S) OF THE SYSTEM:**

The system of records contains OCC federal child care monthly case-level data which states and territories regularly collect and are required to provide to OCC about families receiving CCDF services and the environments where those services are provided. The Child Care and Development Block Grant (CCDBG) Act of 1990 requires states and territories to submit specific information to OCC, so that OCC can in turn report it (in aggregate form) to Congress, to give Congress an empirical basis for assessing the program (see 42 U.S.C. 9858i, 9858j). OCC also makes non-identifiable records available to researchers and the public.

The records in this system of records are pre-October 2015, records that are not intended to be personally-identifying and are not used for any purpose that involves identifying particular individuals; however, they contain, and are retrieved by, SSN, that states and territories used as a case

identifier prior to October 2015. The purpose of the case identifier is to accurately count the number of families served over time and ensure that data reported at different times about the same case (*i.e.*, the same family) is associated with the correct case for research purposes.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

The records in this system of records are about low-income working families receiving child care financial assistance through the CCDF whose information was reported on form ACF–801, prior to October 2015, by states and territories that used SSN as a case identifier.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

The records consist of pre-October 2015, case-level information about families receiving CCDF services. They contain SSN as a case identifier and data elements such as state and county, reason for receiving care, total monthly copayment, total monthly income, sources of income, date assistance began, and specific data elements about children, such as race and ethnicity, birth month and year, type of child care, total monthly amount paid to child care provider, total hours of child care provided, and characteristics of the environment where the child was served, such as accreditation status or standards met. Names are not collected, and the records are not intended to include other personal identifiers. However, prior to October 2015, case-level information reported by states and territories included Social Security Numbers (SSNs) as a state- or territory-assigned case identifier (instead of another unique but non-personally identifying case identifier), for families based on requirements of the states and territories.

**RECORD SOURCE CATEGORIES:**

Information in the system is obtained by the states and territories receiving funds from the Child Care and Development Fund.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND PURPOSES OF SUCH USES:**

These routine uses specify circumstances, in addition to others provided by statute in subsection (b) of the Privacy Act of 1974 (5 U.S.C. 552a(b)), under which ACF may release information from this system of records without the consent of the data subject. Each proposed disclosure of information under these routine uses will be evaluated to ensure that the disclosure is legally permissible.

1. *Disclosure for Law Enforcement Purpose.* Information may be disclosed to the appropriate federal, state, local, tribal, or foreign agency responsible for investigating, prosecuting, enforcing, or implementing a statute, rule, regulation, or order, if the information is relevant to a violation or potential violation of civil or criminal law or regulation within the jurisdiction of the receiving entity.

2. *Disclosure for Private Relief Legislation.* Information may be disclosed to the Office of Management and Budget at any stage in the legislative coordination and clearance process in connection with private relief legislation as set forth in OMB Circular No. A–19.

3. *Disclosure to Congressional Office.* Information may be disclosed to a congressional office from the record of an individual in response to a written inquiry from the congressional office made at the written request of the individual.

4. *Disclosure to Department of Justice or in Proceedings.* Information may be disclosed to the Department of Justice, or in a proceeding before a court, adjudicative body, or other administrative body before which HHS is authorized to appear, when:

- HHS, or any component thereof; or
- Any employee of HHS in his or her official capacity; or
- Any employee of HHS in his or her individual capacity where the Department of Justice or HHS has agreed to represent the employee; or
- The United States, if HHS determines that litigation is likely to affect HHS or any of its components, is a party to litigation or has an interest in such litigation, and the use of such records by the Department of Justice or HHS is deemed by HHS to be relevant and necessary to the litigation provided, however, that in each case it has been determined that the disclosure is compatible with the purpose for which the records were collected.

5. *Disclosure to the National Archives and Records Administration (NARA).* Information may be disclosed to NARA in records management inspections.

6. *Disclosure to Contractors, Grantees, and Others.* Information may be disclosed to contractors, grantees, consultants, or volunteers performing or working on a contract, service, grant, cooperative agreement, job, or other activity for HHS and who have a need to have access to the information in the performance of their duties or activities for HHS.

7. *Disclosure for Administrative Claim, Complaint, and Appeal.* Information may be disclosed to an

authorized appeal grievance examiner, formal complaints examiner, equal employment opportunity investigator, arbitrator or other person properly engaged in investigation or settlement of an administrative grievance, complaint, claim, or appeal filed by an employee, but only to the extent that the information is relevant and necessary to the proceeding. Agencies that may obtain information under this routine use include, but are not limited to, the Office of Personnel Management, Office of Special Counsel, Merit Systems Protection Board, Federal Labor Relations Authority, Equal Employment Opportunity Commission, and Office of Government Ethics.

8. *Disclosure to Office of Personnel Management.* Information may be disclosed to the Office of Personnel Management pursuant to that agency's responsibility for evaluation and oversight of Federal personnel management.

9. *Disclosure in Connection with Litigation.* Information may be disclosed in connection with litigation or settlement discussions regarding claims by or against HHS, including public filing with a court, to the extent that disclosure of the information is relevant and necessary to the litigation or discussions and except where court orders are otherwise required under section (b)(11) of the Privacy Act of 1974, 5 U.S.C. 552a(b)(11).

10. *Disclosure in the Event of a Security Breach.*

a. Information may be disclosed to appropriate agencies, entities, and persons when (1) HHS suspects or has confirmed that there has been a breach of the system of records; (2) HHS has determined that as a result of the suspected or confirmed breach there is a risk of harm to individuals, HHS (including its information systems, programs, and operations), the federal government, or national security; and (3) the disclosure made to such agencies, entities, and persons is reasonably necessary to assist in connection with HHS's efforts to respond to the suspected or confirmed breach or to prevent, minimize, or remedy such harm.

b. Information may be disclosed to another federal agency or federal entity, when HHS determines that information from this system of records is reasonably necessary to assist the recipient agency or entity in (1) responding to a suspected or confirmed breach or (2) preventing, minimizing, or remedying the risk of harm to individuals, the recipient agency or entity (including its information systems, programs, and operations), the

federal government, or national security, resulting from a suspected or confirmed breach.

#### **POLICIES AND PRACTICES FOR STORAGE OF RECORDS:**

Case-level records are stored on a computer network/database. Servers for the database are currently located at the National Institutes of Health Center for Information Technology (NIHCIT) in Bethesda, MD.

#### **POLICIES AND PRACTICES FOR RETRIEVAL OF RECORDS:**

The records are retrieved by SSN.

#### **POLICIES AND PRACTICES FOR RETENTION AND DISPOSAL OF RECORDS:**

Records on families and children receiving child care subsidies funded by the Child Care and CCDF are destroyed eight years after the end of the fiscal year in which the data was reported (e.g., the cutoff for Fiscal Year 2015 data is September 30, 2015), per records disposition authority DAA–0292–2018–0004, item 1 approved by the National Archives and Records Administration (NARA).

#### **ADMINISTRATIVE, TECHNICAL, AND PHYSICAL SAFEGUARDS:**

Safeguards conform to the HHS Information Security and Privacy Program, <https://www.hhs.gov/ocio/securityprivacy/index.html>. Information is safeguarded in accordance with applicable laws, rules and policies, including the HHS Information Technology Security Program Handbook, all pertinent National Institutes of Standards and Technology (NIST) publications; and OMB Circular A–130, Managing Information as a Strategic Resource.

- *Administrative Safeguards:* Access to records is limited to persons authorized to update, view, or maintain Federal Child Care Monthly Case Records. Authorized users include internal users such as government and contractor personnel and federal researchers. Federal employees and direct contractor users must attend general computer security training and sign a Rules of Behavior, that is renewed annually. Additionally, direct contractors are required to sign a non-disclosure agreement. All users are given role-based access to the system on a limited need-to-know basis. Approved users' access to system records is controlled by two factor authentications. Physical and logical access to the system is removed upon termination of employment or other change in the user's role.

- *Technical Safeguards:* Electronic records are protected from unauthorized

access by user authentication controls, intrusion detection, and firewalls. Routine system security scans are run to detect web and architecture vulnerabilities.

- *Physical Safeguards:* The facility housing OCC information systems is a secure data center and can only be accessed by authorized infrastructure staff from HHS and NIH. The facility maintains fire suppression and detection devices/systems (e.g., sprinkler systems, handheld fire extinguishers, fixed fire hoses, and/or smoke detectors) that are activated in the event of a fire. Servers and other computer equipment used to process identifiable data are located in secured areas and use physical access devices (e.g., keys, locks, combinations, and card readers) and/or security guards to control entries into the facility.

#### RECORD ACCESS PROCEDURES:

An individual seeking access to records about him or her in this system of records must submit a written request to the System Manager/Policy Coordinating Official at the address specified in the “System Manager” section above. The requester must verify his or her identity by providing either a notarization of the request or a written certification that the requester is who or she claims to be and understands that the knowing and willful request for access to a record pertaining to an individual from an agency under false pretenses is a criminal offense under the Privacy Act, subject to a fine of up to five thousand dollars. Requesters may also ask for an accounting of disclosures that have been made of their records, if any.

#### CONTESTING RECORD PROCEDURES:

An individual seeking to amend a record about him or her in this system of records must submit a written request to the System Manager indicated above, verify his or her identity in the same manner as is required for an access request, and reasonably identify the record and specify the information being contested, the corrective action sought, and the reasons for requesting the correction, along with any supporting documentation. The right to contest records is limited to information that is incomplete, incorrect, untimely, or irrelevant.

#### NOTIFICATION PROCEDURES:

An individual who wishes to know if this system of records contains records about him or her must submit a written request to the System Manager indicated above, and must verify his or her

identity in the same manner as is required for an access request.

#### EXEMPTIONS PROMULGATED FOR THE SYSTEM:

None.

#### HISTORY:

80 FR 17893 (Apr. 2, 2015), 83 FR 6591 (Feb. 14, 2018).

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Food and Drug Administration

[Docket No. FDA–2017–D–5225]

#### Agency Information Collection Activities; Proposed Collection; Comment Request; Foreign Supplier Verification Programs for Food Importers

**AGENCY:** Food and Drug Administration, HHS.

**ACTION:** Notice.

**SUMMARY:** The Food and Drug Administration (FDA, Agency, or we) is announcing an opportunity for public comment on the proposed collection of certain information by the Agency. Under the Paperwork Reduction Act of 1995 (PRA), Federal Agencies are required to publish notice in the **Federal Register** concerning each proposed collection of information, including each proposed extension of an existing collection of information, and to allow 60 days for public comment in response to the notice. This notice solicits comments on the information collection requirements associated with our Foreign Supplier Verification Programs for Food Importers.

**DATES:** Submit either electronic or written comments on the collection of information by March 29, 2022.

**ADDRESSES:** You may submit comments as follows. Please note that late, untimely filed comments will not be considered. Electronic comments must be submitted on or before March 29, 2022. The <https://www.regulations.gov> electronic filing system will accept comments until 11:59 p.m. Eastern Time at the end of March 29, 2022. Comments received by mail/hand delivery/courier (for written/paper submissions) will be considered timely if they are postmarked or the delivery service acceptance receipt is on or before that date.

#### Electronic Submissions

Submit electronic comments in the following way:

- *Federal eRulemaking Portal:* <https://www.regulations.gov>. Follow the instructions for submitting comments. Comments submitted electronically, including attachments, to <https://www.regulations.gov> will be posted to the docket unchanged. Because your comment will be made public, you are solely responsible for ensuring that your comment does not include any confidential information that you or a third party may not wish to be posted, such as medical information, your or anyone else’s Social Security number, or confidential business information, such as a manufacturing process. Please note that if you include your name, contact information, or other information that identifies you in the body of your comments, that information will be posted on <https://www.regulations.gov>.

- If you want to submit a comment with confidential information that you do not wish to be made available to the public, submit the comment as a written/paper submission and in the manner detailed (see “Written/Paper Submissions” and “Instructions”).

#### Written/Paper Submissions

Submit written/paper submissions as follows:

- *Mail/Hand Delivery/Courier (for written/paper submissions):* Dockets Management Staff (HFA–305), Food and Drug Administration, 5630 Fishers Lane, Rm. 1061, Rockville, MD 20852.

- For written/paper comments submitted to the Dockets Management Staff, FDA will post your comment, as well as any attachments, except for information submitted, marked and identified, as confidential, if submitted as detailed in “Instructions.”

*Instructions:* All submissions received must include the Docket No. FDA–2017–D–5225 for “Agency Information Collection Activities; Proposed Collection; Comment Request; Foreign Supplier Verification Programs for Food Importers.” Received comments, those filed in a timely manner (see **ADDRESSES**), will be placed in the docket and, except for those submitted as “Confidential Submissions,” publicly viewable at <https://www.regulations.gov> or at the Dockets Management Staff between 9 a.m. and 4 p.m., Monday through Friday, 240–402–7500.

- *Confidential Submissions—*To submit a comment with confidential information that you do not wish to be made publicly available, submit your comments only as a written/paper submission. You should submit two copies total. One copy will include the information you claim to be confidential with a heading or cover note that states “THIS DOCUMENT CONTAINS