

Archives and Records Administration (NARA).

**ACTION:** Notice.

**SUMMARY:** The National Archives and Records Administration (NARA) is soliciting applications to fill a vacancy on the Freedom of Information Act (FOIA) Federal Advisory Committee (Committee). We are seeking a representative from a Federal agency who has significant expertise in FOIA. The new member will serve the remainder of the term through June 30, 2022.

**DATES:** We must receive nominations for Committee membership no later than 5:00 p.m. EDT on Wednesday, October 27, 2021.

**ADDRESSES:** Email nominations to OGIS at [foia-advisory-committee@nara.gov](mailto:foia-advisory-committee@nara.gov). We cannot accept submissions by mail or delivery during this time period because the building is closed due to COVID-19 restrictions. If you are unable to submit by email, please contact Kirstin Mitchell, Designated Federal Officer, at the contact information below.

**FOR FURTHER INFORMATION CONTACT:** Kirsten Mitchell by phone at 202-741-5775 or by email at [foia-advisory-committee@nara.gov](mailto:foia-advisory-committee@nara.gov).

**SUPPLEMENTARY INFORMATION:**

**I. Background**

The National Archives and Records Administration (NARA) established the Freedom of Information Act (FOIA) Advisory Committee in accordance with the United States Second Open Government National Action Plan, released on December 5, 2013, and operates under the directive in FOIA, 5 U.S.C. 552(h)(2)(C), that the Office of Government Information Services (OGIS) within NARA “identify procedures and methods for improving compliance” with FOIA. The Committee is governed by the provisions of the Federal Advisory Committee Act, as amended, 5 U.S.C. App.

**II. Charter and Membership Appointment Terms**

NARA initially chartered the Committee on May 20, 2014. The Archivist of the United States renewed the Committee’s charter for a fourth term on May 7, 2020, and in July 2020 appointed 20 members to serve for two years, concurrent with the Committee charter. A Government representative member has resigned from the Committee, creating a vacancy.

**III. Committee Membership**

The 2020–2022 FOIA Advisory Committee consists of no more than 20 individuals who include a range of Government and non-Government representatives. Members are selected in accordance with the charter.

Nominations for the vacant seat should be FOIA professionals from Cabinet-level departments or non-Cabinet agencies. For more information about the Committee’s charter and membership, see <https://www.archives.gov/ogis/foia-advisory-committee/2020-2022-term>.

**IV. Committee Members’ Responsibilities**

All Committee members are expected to attend a minimum of four virtual or in-person public meetings remaining in the two-year Committee term that ends June 30, 2022. All Committee members are expected to volunteer for one or more of four working subcommittees that meet at various times during the two-year term. The remaining meetings of the 2020–2022 Committee term are scheduled for Thursday, December 9, 2021; Thursday, May 5, 2022; and Thursday, June 9, 2022. The December meeting will be conducted virtually.

**V. Nomination Information**

All nominations for Committee membership must include the following information:

1. *If you are self-nominating:* Your name, title, and relevant contact information (including telephone and email address);
2. *If you are nominating another individual:* The nominee’s name, title, and relevant contact information;
3. *For both self-nominations and nominations by other individuals:* (a) A short paragraph or biography about the nominee (fewer than 250 words), summarizing their resumé or otherwise highlighting the contributions the nominee would bring to the Committee; and (b) the nominee’s resumé or curriculum vitae.

The Archivist of the United States will review the nominations and make final appointments prior to Committee meeting in December. OGIS will notify in writing the nominee the Archivist selects.

**Tasha M. Ford,**

*Committee Management Officer.*

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**NATIONAL ARCHIVES AND RECORDS ADMINISTRATION**

[NARA-21-0015; NARA-2022-004]

**Records Schedules; Availability and Request for Comments**

**AGENCY:** National Archives and Records Administration (NARA).

**ACTION:** Notice of availability of proposed records schedules; request for comments.

**SUMMARY:** The National Archives and Records Administration (NARA) publishes notice of certain Federal agency requests for records disposition authority (records schedules). We publish notice in the **Federal Register** and on [regulations.gov](https://www.regulations.gov) for records schedules in which agencies propose to dispose of records they no longer need to conduct agency business. We invite public comments on such records schedules.

**DATES:** NARA must receive responses on the schedules listed in this notice by December 6, 2021.

**ADDRESSES:** You may submit comments by the following method:

- *Federal eRulemaking Portal:* <http://www.regulations.gov>. On the website, enter either of the numbers cited at the top of this notice into the search field. This will bring you to the docket for this notice, in which we have posted the records schedules open for comment. Each schedule has a ‘comment’ button so you can comment on that specific schedule.

Due to COVID-19 building closures, we are currently temporarily not accepting comments by mail. However, if you are unable to comment via [regulations.gov](https://www.regulations.gov), you may contact [request.schedule@nara.gov](mailto:request.schedule@nara.gov) for instructions on submitting your comment. You must cite the control number of the schedule you wish to comment on. You can find the control number for each schedule in parentheses at the end of each schedule’s entry in the list at the end of this notice.

**FOR FURTHER INFORMATION CONTACT:** Kimberly Keravuori, Regulatory and External Policy Program Manager, by email at [regulation\\_comments@nara.gov](mailto:regulation_comments@nara.gov). For information about records schedules, contact Records Management Operations by email at [request.schedule@nara.gov](mailto:request.schedule@nara.gov) or by phone at 301-837-1799.

**SUPPLEMENTARY INFORMATION:**

**Public Comment Procedures**

We are publishing notice of records schedules in which agencies propose to

dispose of records they no longer need to conduct agency business. We invite public comments on these records schedules, as required by 44 U.S.C. 3303a(a), and list the schedules at the end of this notice by agency and subdivision requesting disposition authority.

In addition, this notice lists the organizational unit(s) accumulating the records or states that the schedule has agency-wide applicability. It also provides the control number assigned to each schedule, which you will need if you submit comments on that schedule.

We have uploaded the records schedules and accompanying appraisal memoranda to the *regulations.gov* docket for this notice as “other” documents. Each records schedule contains a full description of the records at the file unit level as well as their proposed disposition. The appraisal memorandum for the schedule includes information about the records.

We will post comments, including any personal information and attachments, to the public docket unchanged. Because comments are public, you are responsible for ensuring that you do not include any confidential or other information that you or a third party may not wish to be publicly posted. If you want to submit a comment with confidential information or cannot otherwise use the *regulations.gov* portal, you may contact [request.schedule@nara.gov](mailto:request.schedule@nara.gov) for instructions on submitting your comment.

We will consider all comments submitted by the posted deadline and consult as needed with the Federal agency seeking the disposition authority. After considering comments, we will post on *regulations.gov* a “Consolidated Reply” summarizing the comments, responding to them, and noting any changes we have made to the proposed records schedule. We will then send the schedule for final approval by the Archivist of the United States. You may elect at *regulations.gov* to receive updates on the docket, including an alert when we post the Consolidated Reply, whether or not you submit a comment. If you have a question, you can submit it as a comment, and can also submit any concerns or comments you would have to a possible response to the question. We will address these items in consolidated replies along with any other comments submitted on that schedule.

We will post schedules on our website in the Records Control Schedule (RCS) Repository, at <https://www.archives.gov/records-mgmt/rcs>,

after the Archivist approves them. The RCS contains all schedules approved since 1973.

### Background

Each year, Federal agencies create billions of records. To control this accumulation, agency records managers prepare schedules proposing retention periods for records and submit these schedules for NARA’s approval. Once approved by NARA, records schedules provide mandatory instructions on what happens to records when no longer needed for current Government business. The records schedules authorize agencies to preserve records of continuing value in the National Archives or to destroy, after a specified period, records lacking continuing administrative, legal, research, or other value. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. Most schedules, however, cover records of only one office or program or a few series of records. Many of these update previously approved schedules, and some include records proposed as permanent.

Agencies may not destroy Federal records without the approval of the Archivist of the United States. The Archivist grants this approval only after thorough consideration of the records’ administrative use by the agency of origin, the rights of the Government and of private people directly affected by the Government’s activities, and whether or not the records have historical or other value. Public review and comment on these records schedules is part of the Archivist’s consideration process.

### Schedules Pending

1. Department of the Air Force, Agency-wide, Personnel (36 Series)-Enlistment and Reenlistment Records (T36-14) (DAA-AFU-2021-0003).
2. Securities and Exchange Commission, Agency-wide, Rulemaking Records (DAA-0266-2020-0002).

**Laurence Brewer,**  
Chief Records Officer for the U.S.  
Government.

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## NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES

### National Endowment for the Humanities

#### Meeting of Humanities Panel

**AGENCY:** National Endowment for the Humanities; National Foundation on the Arts and the Humanities.

**ACTION:** Notice of meeting.

**SUMMARY:** The National Endowment for the Humanities (NEH) will hold twenty-six meetings, by videoconference, of the Humanities Panel, a federal advisory committee, during November 2021. The purpose of the meetings is for panel review, discussion, evaluation, and recommendation of applications for financial assistance under the National Foundation on the Arts and the Humanities Act of 1965.

**DATES:** See **SUPPLEMENTARY INFORMATION** for meeting dates. The meetings will open at 8:30 a.m. and will adjourn by 5:00 p.m. on the dates specified below.

**FOR FURTHER INFORMATION CONTACT:** Elizabeth Voyatzis, Committee Management Officer, 400 7th Street SW, Room 4060, Washington, DC 20506; (202) 606-8322; [evoyatzis@neh.gov](mailto:evoyatzis@neh.gov).

**SUPPLEMENTARY INFORMATION:** Pursuant to section 10(a)(2) of the Federal Advisory Committee Act (5 U.S.C. app.), notice is hereby given of the following meetings:

1. *Date:* November 2, 2021

This video meeting will discuss applications on the topic of U.S. History, for the Humanities Collections and Reference Resources grant program, submitted to the Division of Preservation and Access.

2. *Date:* November 2, 2021

This video meeting will discuss applications on the topic of International Topics, for Media Projects: Production Grants, submitted to the Division of Public Programs.

3. *Date:* November 3, 2021

This video meeting will discuss applications for Kluge Fellowships, submitted to the Division of Research Programs.

4. *Date:* November 4, 2021

This video meeting will discuss applications on the topic of U.S. History, for the Humanities Collections and Reference Resources grant program, submitted to the Division of Preservation and Access.

5. *Date:* November 4, 2021

This video meeting will discuss applications on the topics of Arts and Literature, for Media Projects: Production Grants, submitted to the Division of Public Programs.