

duties, and who have been given a password to access applicable file within the system including background investigation records. An electronic audit trail is maintained within system and reviewed periodically to identify and track authorized/unauthorized access. Persons given roles in the PIV process must complete training specific to their roles to ensure they are knowledgeable with regards to handling and safeguarding individually identifiable information.

*For Electronic Records (cloud based):* Comprehensive electronic records are secured and maintained on a cloud based software server and operating system that resides in Federal Risk and Authorization Management Program (FedRAMP) and Federal Information Security Management Act (FISMA) Moderate dedicated hosting environment. All data located in the cloud based server is firewalled and encrypted at rest and in transit. The security mechanisms for handling data at rest and in transit are in accordance with HUD encryption standards.

#### RECORD ACCESS PROCEDURES:

For information, assistance, or inquiry about records, contact John Bravacos, Senior Agency Official for Privacy, at 451 7th Street SW, Room 10139, U.S. Department of Housing and Urban Development, Washington, DC 20410-0001, telephone number 202-708-3054 (this is not a toll-free number). When seeking records about yourself from this system of records or any other Housing and Urban Development (HUD) system of records, your request must conform with the Privacy Act regulations set forth in 24 CFR part 16. You must first verify your identity, meaning that you must provide your full name, address, and date and place of birth. You must sign your request, and your signature must either be notarized or submitted under 28 U.S.C. 1746, a law that permits statements to be made, under penalty of perjury, as a substitute for notarization. In addition, your request should:

- Explain why you believe HUD would have information on you.
- Identify which Office of HUD you believe has the records about you.
- Specify when you believe the records would have been created.
- Provide any other information that will help the Freedom of Information Act (FOIA) staff determine which HUD office may have responsive records.

If your request is seeking records pertaining to another living individual, you must include a statement from that individual certifying their agreement for you to access their records. Without the above information, the HUD FOIA

Office may not conduct an effective search, and your request may be denied due to lack of specificity or lack of compliance with regulations.

#### CONTESTING RECORD PROCEDURES:

The Department's rules for contesting contents of records and appealing initial denials appear in 24 CFR part 16, Procedures for Inquiries. Additional assistance may be obtained by contacting John Bravacos, Senior Agency Official for Privacy, at 451 7th Street SW, Room 10139; U.S. Department of Housing and Urban Development, Washington, DC 20410-0001, or the HUD Departmental Privacy Appeals Officers, Office of General Counsel, U.S. Department of Housing and Urban Development, 451 7th Street SW, Washington, DC 20410-0001.

#### NOTIFICATION PROCEDURES:

Individuals seeking notification of and access to any record contained in this system of records, or seeking to contest its content, may submit a request in writing to the component's FOIA Officer, whose contact information can be found at <http://www.hud.gov/foia> under "contact." If an individual believes more than one component maintains Privacy Act records concerning him or her, the individual may submit the request to the Chief Privacy Officer, HUD, 451 Seventh Street SW, Room 10139, Washington, DC 20410.

#### EXEMPTIONS PROMULGATED FOR THE SYSTEM:

None.

#### HISTORY:

The PerSIST system replaces the legacy Personnel Security Files 2006.

Dated: April 19, 2018.

**John Bravacos,**

*Senior Agency Official for Privacy.*

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## DEPARTMENT OF THE INTERIOR

### Office of the Secretary

**[PPWOIRADA1;PRCRRFR6.XZ0000; PR.RIRAD1801.00.1; OMB Control Number 1093-0006.]**

#### Agency Information Collection Activities; Natural and Cultural Resources Agencies Customer Relationship Management

**AGENCY:** Office of the Secretary, Interior.

**ACTION:** Notice of information collection; request for comment.

**SUMMARY:** In accordance with the Paperwork Reduction Act of 1995, we,

the Office of the Secretary, Department of the Interior are proposing to renew an information collection with revisions.

**DATES:** Interested persons are invited to submit comments on or before July 10, 2018.

**ADDRESSES:** Send your comments on this information collection request (ICR) by mail to Marta Kelly, National Park Service, U.S. Department of the Interior, 1849 C Street, NW, MS 2266-MIB, Washington, DC 20240, fax 202-354-1815, or by email to [Marta\\_Kelly@nps.gov](mailto:Marta_Kelly@nps.gov). Please reference OMB Control Number 1093-0006 in the subject line of your comments.

**FOR FURTHER INFORMATION CONTACT:** To request additional information about this ICR, contact Marta Kelly, National Park Service, U.S. Department of the Interior, 1849 C Street NW, MS 2266-MIB, Washington, DC 20240, fax 202-354-2825, or by email to [Marta\\_Kelly@nps.gov](mailto:Marta_Kelly@nps.gov).

**SUPPLEMENTARY INFORMATION:** In accordance with the Paperwork Reduction Act of 1995, we provide the general public and other Federal agencies with an opportunity to comment on new, proposed, revised, and continuing collections of information. This helps us assess the impact of our information collection requirements and minimize the public's reporting burden. It also helps the public understand our information collection requirements and provide the requested data in the desired format.

We are soliciting comments on renew of the ICR that is described below. We are especially interested in public comment addressing the following issues: (1) Is the collection necessary to the proper functions of the Office of the Secretary, Department of the Interior; (2) will this information be processed and used in a timely manner; (3) is the estimate of burden accurate; (4) how might the Office of the Secretary, Department of the Interior enhance the quality, utility, and clarity of the information to be collected; and (5) how might the Office of the Secretary, Department of the Interior minimize the burden of this collection on the respondents, including through the use of information technology.

Comments that you submit in response to this notice are a matter of public record. We will include or summarize each comment in our request to OMB to approve this ICR. Before including your address, phone number, email address, or other personal identifying information in your comment, you should be aware that your entire comment—including your personal identifying information—may

be made publicly available at any time. While you can ask us in your comment to withhold your personal identifying information from public review, we cannot guarantee that we will be able to do so.

**Abstract:** The information collection under OMB Control number 1093–0006 received approval from OMB on August 04, 2015. This approval will expire on 8/31/2018 and we are now requesting comments as part of the standard renew and update process. This collection was formally known as Volunteer Partnership Management and Volunteer Application and Agreement for Natural Cultural Resources.

The Office of Management and Budget (OMB) regulations at 5 CFR part 1320, which implement the Paperwork Reduction Act of 1995, 44 U.S.C. 3501 *et seq.*, require that interested members of the public and affected agencies have an opportunity to comment on information collection and recordkeeping activities (see 5 CFR 1320.8 (d)).

Federal natural and cultural resources management agencies are authorized to manage volunteers, youth programs, and partnerships to recruit, train, and accept the services of citizens to aid in disaster response, interpretive functions, visitor services, conservation measures and development, research and development, recreation, and or other activities as allowed by an agency's policy and regulations. Providing, collecting and exchanging written and electronic information is required from potential and selected program participants of all ages so they can access opportunities and benefits provided by agencies guidelines. Those under the age of 18 years must have written consent from a parent or guardian.

The customer relationship management web based portals are the agencies response to meeting citizens' requests for improved digital customer services to access and apply for engagement opportunities. Secure under one security platform parameter, the portals provide for prospective and current program participants to establish an account for electronic submission of program applications and to obtain status of applications, enrollments, benefits, and requirements. Additionally, citizens have the option of using self-service features to report hours, apply for opportunities, or register for program benefits such as America the Beautiful Pass, Public Land Corps register or Service Learning verification. This collection includes the modernization of electronic process so citizens maintain portal accounts with

single program application which can be reused to apply for all interested opportunities verse requiring a program participants to electronically complete the application anew for each opportunity they wish to be considered. This specifically minimizes the burden on this collection on the respondents. While electronic records provides a means to streamline data collection and allow citizen access to track benefits and control the sharing of their data, the participating agencies may also provide an accessible paper version of the volunteer forms.

**Participating Agencies are:**

**Department of Agriculture:** U.S. Forest Service, and Natural Resources Conservation Service;

**Department of the Interior:** All DOI offices and units including National Park Service, U.S. Fish and Wildlife Service, Bureau of Land Management, Bureau of Reclamation, Bureau of Indian Affairs, Office of Surface Mining Reclamation and Enforcement, and U.S. Geological Survey.

**Department of Defense:** U.S. Army Corps of Engineers;

**Department of Commerce:** National Oceanic and Atmospheric Administration—Office of National Marine Sanctuaries.

#### Forms

**OF-301 Volunteer Application:** Individuals interested in volunteering may access the individual agency websites, and/or contact agencies to request a Volunteer Application (OF-301) or complete an on-line application submission on *volunteer.gov* on submission. Applicants provide name, address, telephone number, date of birth, preferred work categories, interests, citizenship status, available dates, preferred location, indication of physical limitations, and lodging preferences. Information collected using this form or *volunteer.gov* assists agency volunteer coordinators and other personnel in matching volunteers with agency opportunities appropriate for an applicant's skills and physical condition and availability. Signature of a parent or guardian is mandatory for applicants under 18 years of age.

**OF-301A Volunteer Service Agreement:** This form is used by participating resource agencies to document agreements for volunteer services between a Federal agency and individual or group volunteers, including international volunteers. Signature of parent or guardian is mandatory for applicants under 18 years of age. The agreement form will now be available for processing on *volunteer.gov* for the first time, this on-

line this form is generated from the application and position description to minimize impact to respondents. Paper forms and electronic PDF must however be completed for each opportunity.

**OF-301B Volunteer Group Sign-up:** This form is used by participating resource agencies to document awareness and understanding by individuals in groups about the volunteer activities between a Federal agency and a partner organization with group participants. Signature of parent or guardian is mandatory for applicants under 18 years of age.

**Stewards Engagement Portal (this was formally known as the Youth Partnership Tracking Portal):** This portal has a self-registration feature that allows program participants from volunteer, youth, and partnerships to register with information that would be used to automate matching stewardship opportunities such as apprenticeships, youth programs, veterans' events, and other special engagement programs. Information required to establish an account is preference for location, name, email, qualifying factors, and training. Once self-registered, the youth and young adult programs participants authorized under the 16 U.S.C. 1722 *et seq.*, Public Lands Corps (PLC) Act may be required to report additional details for public land corps status such as the agency work for, partner organization, project dates, where the work was completed, and total hours worked on the specific project. This information is used by the system to match the individuals with most applicable opportunities. The steward engagement portal is under redesign and will incorporate a feedback loop for respondents to rate quality of customer service and opportunities.

**The Partnerships Module** collects information from various partnership and volunteer organizations which are under national agreements to manage services and programs on public lands for citizens and provides an annual summary of their activities.

**The Cooperating Association Module** collects information from not-for-profit public lands partners under national agreements to manage bookstores and sales items with federal agencies.

This request for comments on the information collection is being published by the Office of the Secretary, Department of the Interior and includes the use of common forms that can be leveraged by other Federal Agencies. The burden estimates reflected in this notice is only for the Department of the Interior. Other federal Agencies wishing to use the common forms must submit

their own burden estimates and provide notice to the public accordingly.

*Title of Collection:* Natural and Cultural Resources Agencies Customer Relationship Management.

*OMB Control Number:* 1093-0006.

*Form Number:* None.

*Type of Review:* Revision of a currently approved collection.

*Respondents/Affected Public:*

Potential and selected volunteers; youth program participants, veterans, prospective job applicants, cooperating associations, and partner organizations.

*Total Estimated Number of Annual Respondents:* 36,333.

*Total Estimated Number of Annual Responses:* 867,696.

*Estimated Completion Time per Response:* Total annual reporting per response: 5–60 minutes depending on the function being performed.

*Total Estimated Number of Annual Burden Hours:* 80,411.

*Respondent's Obligation:* Required to Obtain or Retain a Benefit.

*Frequency of Collection:* Typically once per year but could be as frequently as 26 times per year for time and expense reporting.

*Total Estimated Annual Nonhour Burden Cost:* There are no non-hour cost burdens associated with this information collection.

An agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number.

The authority for this action is the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 *et seq.*).

**Jeffrey Parrillo,**

*Departmental Information Collection Clearance Officer.*

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**BILLING CODE 4310-P**

## DEPARTMENT OF THE INTERIOR

### Bureau of Land Management

[LLCON02000.L51010000.PN0000.LVRWC16C8700.16X]

#### Notice of Availability of the Draft Environmental Impact Statement for the Proposed Blue Valley Land Exchange, Grand and Summit Counties, Colorado

**AGENCY:** Bureau of Land Management, Interior.

**ACTION:** Notice of availability.

**SUMMARY:** In accordance with the National Environmental Policy Act of 1969, as amended, the Bureau of Land Management (BLM) has prepared a Draft

Environmental Impact Statement (EIS) for the Blue Valley Land Exchange and by this notice is announcing the opening of the comment period.

**DATES:** To ensure comments will be considered, the BLM must receive written comments on the Blue Valley Land Exchange Draft EIS within 45 days following the date the Environmental Protection Agency publishes its Notice of Availability in the **Federal Register**. The BLM is hosting two public open house meetings to provide information, answer questions, and accept written comments about this proposal in Silverthorne June 4, 4–7 p.m., at the Summit County Library, 651 Center Circle, and June 6, 4–7 p.m., in Kremmling, at the Grand County Fairgrounds Extension Office, 210 11th St.

**ADDRESSES:** You may submit comments related to the Blue Valley Land Exchange by any of the following methods:

- *Website:* <https://go.usa.gov/xnBJ5>.
- *Email:* [kfo\\_webmail@blm.gov](mailto:kfo_webmail@blm.gov).
- *Fax:* 970-724-3066.
- *Mail:* Kremmling Field Office,

Bureau of Land Management, P.O. Box 68, Kremmling, CO 80549.

Copies of the Blue Valley Land Exchange Draft EIS are available in the Kremmling Field Office at 2103 Park Avenue, Kremmling, CO 80459, and online at <https://go.usa.gov/xnBJ5>.

**FOR FURTHER INFORMATION CONTACT:** Annie Sperandio, Blue Valley Land Exchange Project Manager; telephone 970-724-3000; address Kremmling Field Office (see above); email [kfo\\_webmail@blm.gov](mailto:kfo_webmail@blm.gov). Persons who use a telecommunications device for the deaf (TDD) may call the Federal Relay Service (FRS) at 1-800-877-8339 to contact the above individual during normal business hours. The FRS is available 24 hours a day, 7 days a week, to leave a message or question with the above individual. You will receive a reply during normal business hours.

**SUPPLEMENTARY INFORMATION:** The BLM proposes to exchange certain Federal lands for properties owned by Galloway, Inc., the owners of the Blue Valley Ranch. The land exchange proposal would convey approximately 1,489 acres of Federal lands managed by the BLM in Grand County, Colorado, to Blue Valley Ranch in exchange for approximately 1,830 acres of non-Federal lands in Summit and Grand Counties, Colorado. Pursuant to Section 206 of the Federal Land Policy and Management Act of 1976, as amended, the proposed land exchange must be determined to be in the public's interest, and appraisals of the Federal and non-

Federal parcels must show that the exchange parcels are equal in value. The Federal and non-Federal lands are located within the BLM's Kremmling Field Office and the White River National Forest.

The Draft EIS describes and analyzes the Proposed Action (BLM's preferred alternative), as well as the No Action alternative. The BLM's preferred alternative would convey approximately 1,489 acres of Federal lands managed by the BLM in Grand County, Colorado, to Blue Valley Ranch in exchange for approximately 1,830 acres of non-Federal lands in Summit and Grand Counties, Colorado. If the BLM moves forward with the exchange, this project would support the goals of Secretarial Orders 3347, 3356 and 3362 by increasing access for recreation and hunting, and increasing big game winter range on public lands.

Issues identified by the public during scoping included changes to public fishing access, perceived changes to float boating on the Blue River, concerns about changes to public access for hunting, changes to wildlife management and habitat, changes to the availability of Federal minerals for development, transfer of historic water rights and issues common for all proposed land exchanges such as concerns about large landowners realizing a benefit from the exchange. These issues are addressed in the analysis of the Draft EIS. The BLM would manage lands acquired through the land exchange in accordance with applicable laws and regulations, as well as the Kremmling Field Office Resource Management Plan, as amended. The White River National Forest would manage approximately 300 acres of lands acquired under the White River National Forest Land and Resource Management Plan. The Blue Valley Ranch would manage lands acquired in accordance with applicable State, county, and local laws and ordinances.

The BLM sought public participation through a scoping period that occurred before the preparation of the Draft EIS, which assisted the BLM in identifying issues to be addressed in the Draft EIS for the proposed land exchange.

Please note that public comments and information submitted during the Draft EIS comment period, including names, street addresses, and email addresses of persons who submit comments, will be available for public review and disclosure at the above address during regular business hours (8 a.m. to 4 p.m.), Monday through Friday, except on holidays.

Before including your address, phone number, email address, or other