

**B. Administrative and National Policy Requirements**

All awards resulting from this solicitation will be administered in accordance with the Office of Management and Budget (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards codified at 2 CFR part 200, as supplemented by USDA implementing regulations at 2 CFR parts 400 and 415, and OAO Federal Financial Assistance Programs—General Award Administrative Procedures, 7 CFR part 2500.

In compliance with its obligations under Title VI of the Civil Rights Act of 1964 and Executive Order 13166, it is the policy of the OAO to provide timely and meaningful access for persons with Limited English Proficiency (LEP) to projects, programs, and activities administered by Federal grant recipients. Recipient organizations must comply with these obligations upon acceptance of grant agreements as written in OAO's Terms and Conditions. Following these guidelines is essential to the success of our mission to improve access to USDA programs for socially disadvantaged and veteran farmers and ranchers.

**C. Data Universal Numbering System, System for Award Management, and www.grants.gov.**

In accordance with the Federal Funding Accountability and Transparency Act (FFATA) and the USDA implementation, all applicants

must obtain and provide an identifying number from Dun and Bradstreet's (D&B) Data Universal Numbering System (DUNS). Applicants can receive a DUNS number, at no cost, by calling the toll-free DUNS number request line at (866) 705-5711, or visiting the D&B website at [www.dnb.com](http://www.dnb.com).

In addition, FFATA requires applicants to register with the System for Award Management (SAM). *This registration must be maintained and updated annually.* Applicants can register or update their profile, at no cost, by visiting the SAM website at [www.sam.gov](http://www.sam.gov). This is a requirement to register for [www.grants.gov](http://www.grants.gov).

All applicants must register for an account on [www.grants.gov](http://www.grants.gov) in order to submit their application. There is no cost for registration. All applications must be submitted through [www.grants.gov](http://www.grants.gov). This website is managed by the Department of Health and Human Services, not OAO. Many Federal agencies use this website to post Funding Opportunity Announcements (FOA). Please click on the "Support" tab to contact their customer support personnel for help with submitting your application.

**D. Reporting Requirement**

In accordance with 2 CFR part 200, the following reporting requirements will apply to awards provided under this FOA. The OAO reserves the right to revise the schedule and format of reporting requirements as necessary in the award agreement.

1. Quarterly Progress Reports and Financial Reports will be required.

- *Quarterly Progress Reports.* The recipient must submit the most current OMB-approved Performance Progress Report form (SF-PPR). For each report, the recipient must complete fields 1 through 12 of the SF-PPR. To complete field 10, the recipient is required to provide a detailed narrative of project performance and activities as an attachment, as described in the award agreement. Quarterly progress reports must be submitted to the designated OAO official within 30 days after the end of each calendar quarter.

- *Quarterly Financial Reports.* The recipient must submit SF 425, Federal Financial Report. For each report, the recipient *must complete both* the Federal Cash Transaction Report and the Financial Status Report sections of the SF-425. Quarterly financial reports must be submitted to the designated OAO official within 30 days after the end of each calendar quarter.

2. Final Progress and Financial Reports will be required upon project completion. This report should include a summary of the project or activity throughout the funding period, achievements of the project or activity, and a discussion of overall successes and issues experienced in conducting the project or project activities. The final Financial Report should consist of a complete SF-425 indicating the total costs of the project. Final Progress and Financial Reports must be submitted to the designated OAO official within 90 days after the completion of the award period as follows:

3.

Report	Performance period	Due date	Grace period
Form SF-425, Federal Financial Report and Progress Report ( <i>Due Quarterly</i> ).	October thru December .....	12/30/2018	1/30/2019
	January thru March .....	3/30/2019	4/30/2019
	April thru June .....	6/30/2019	7/30/2019
	July thru September .....	9/30/2019	10/30/2019
Final Progress and Financial Reports ( <i>Due Quarterly</i> )	Earlier of December 30, 2019, or 90 days after project completion.		

\* Dates subject to change at the discretion of OAO.

Signed this 12th day of March 2018.  
**Christian Obineme,**  
*Acting Director, Office of Advocacy and Outreach.*

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**BILLING CODE P**

**DEPARTMENT OF AGRICULTURE**

**Submission for OMB Review; Comment Request**

March 13, 2018.

The Department of Agriculture has submitted the following information

collection requirement(s) to OMB for review and clearance under the Paperwork Reduction Act of 1995, Public Law 104-13. Comments are requested regarding (1) whether the collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) the accuracy of the agency's estimate of burden including the validity of the methodology and assumptions used; (3) ways to enhance the quality, utility and clarity of the information to be collected; and (4)

ways to minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology.

Comments regarding this information collection received by April 16, 2018 will be considered. Written comments should be addressed to: Desk Officer for Agriculture, Office of Information and Regulatory Affairs, Office of Management and Budget (OMB), [OIRA\\_Submission@omb.eop.gov](mailto:OIRA_Submission@omb.eop.gov) or fax (202)

395–5806 and to Departmental Clearance Office, USDA, OCIO, Mail Stop 7602, Washington, DC 20250–7602. Copies of the submission(s) may be obtained by calling (202) 720–8958.

An agency may not conduct or sponsor a collection of information unless the collection of information displays a currently valid OMB control number and the agency informs potential persons who are to respond to the collection of information that such persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

#### Food and Nutrition Service

*Title:* Supplemental Nutrition Assistance Program (SNAP) Pre-Screening Tool.

*OMB Control Number:* 0584–0519.

*Summary of Collection:* This is a renewal of an existing information collection. Consistent with Section 5 of the Food and Nutrition Act of 2008, as amended, the Food and Nutrition Service (FNS) has developed the Supplemental Nutrition Assistance Program (SNAP) Pre-Screening Tool to enable the public to determine the potential eligibility for benefits in the Supplemental Nutrition Assistance Program (SNAP).

*Need and Use of the Information:* The pre-screening tool allows users to enter the household size, income, expenses and resource information in order to calculate an estimated range of benefits that the household may be eligible to receive. Since SNAP eligibility and benefit amount may vary based on program options States have implemented, FNS makes it clear that the tool is only an estimator and the household will need to contact the local agency to determine actual eligibility and the associated benefit amount.

*Description of Respondents:* Individuals or households.

*Number of Respondents:* 380,283.

*Frequency of Responses:* Reporting: On occasion.

*Total Burden Hours:* 63,507.

#### Food and Nutrition Service

*Title:* FNS User Access Request Form.

*OMB Control Number:* 0584–0532.

*Summary of Collection:* This is a renewal of an existing information collection. Office of Management and Budget (OMB) Circular A–130, Appendix III, Security of Federal Automated Information Resources, revised November 28, 2000, establishes a minimum set of controls to be included in Federal automated information security programs. Establishing personal controls to screen

users to allow access to authorized system is directed in this appendix. The FNS User Access Request Form, FNS–674, is designed for this purpose and will be used in all situations where access to an FNS computer system is required or where current access is required to be modified and can be used where access is no longer required and must be deleted.

*Need and Use of the Information:* The purpose of this information collection request is to continue the use of the electronic form FNS–674, titled “User Access Request Form.” This form will continue to allow user access to current FNS systems, as well as allow modified access or remove user access.

*Description of Respondents:* State, Local, or Tribal Government; Federal Government; Businesses or other for-profit.

*Number of Respondents:* 2,700.

*Frequency of Responses:* Reporting: On occasion.

*Total Burden Hours:* 870.

**Ruth Brown,**

*Departmental Information Collection Clearance Officer.*

[FR Doc. 2018–05356 Filed 3–15–18; 8:45 am]

**BILLING CODE 3410–30–P**

## DEPARTMENT OF AGRICULTURE

### Solicitation of Nominations for Members of the USDA Grain Inspection Advisory Committee

**AGENCY:** Agricultural Marketing Service, USDA.

**ACTION:** Notice to solicit nominees.

**SUMMARY:** The Department of Agriculture’s (USDA) Agricultural Marketing Service (AMS) is seeking nominations for individuals to serve on the USDA Grain Inspection Advisory Committee (Advisory Committee). The Advisory Committee meets twice annually to advise AMS on the programs and services it delivers under the U.S. Grain Standards Act (USGSA). Recommendations by the Advisory Committee help AMS better meet the needs of its customers who operate in a dynamic and changing marketplace. The realignment of offices within the U.S. Department of Agriculture authorized by the Secretary’s Memorandum dated November 14, 2017, eliminates the Grain Inspection, Packers and Stockyard Administration (GIPSA) as a standalone agency. The grain inspection activities formerly part of GIPSA are now organized under AMS.

**DATES:** AMS will consider nominations received by April 30, 2018.

**ADDRESSES:** Submit nominations for the Advisory Committee by completing form AD–755 and mail to:

- Kendra Kline, U.S. Department of Agriculture, 1400 Independence Ave. SW, Rm. 2043–S, Mail Stop 3614, Washington, DC 20250–3611, or

- *Fax:* 202–690–2333.

Form AD–755 may be obtained via USDA’s website: <http://www.gipsa.usda.gov/fgis/forms-fgis/ad755.pdf>.

**FOR FURTHER INFORMATION CONTACT:** Kendra Kline, telephone (202) 690-2410 or email [Kendra.C.Kline@ams.usda.gov](mailto:Kendra.C.Kline@ams.usda.gov).

**SUPPLEMENTARY INFORMATION:** As required by section 21 of the USGSA (7 U.S.C. 87j), as amended, the Secretary of Agriculture (Secretary) established the Advisory Committee on September 29, 1981, to provide advice to the AMS Administrator on implementation of the USGSA. As specified in the USGSA, each member’s term is 3 years and no member may serve successive terms.

The Advisory Committee consists of 15 members, appointed by the Secretary, who represent the interests of grain producers, processors, handlers, merchandisers, consumers, exporters, and scientists with expertise in research related to the policies in section 2 of the USGSA (7 U.S.C. 74). While members of the Advisory Committee serve without compensation, USDA reimburses them for travel expenses, including per diem in lieu of subsistence, for travel away from their homes or regular places of business in performance of Advisory Committee service (see 5 U.S.C. 5703).

A list of current Advisory Committee members and other relevant information are available on web at <https://www.gipsa.usda.gov/fgis/advisorycommittee.aspx>.

AMS is seeking nominations for individuals to serve on the Advisory Committee. Applications submitted during the previous nomination period, December 06, 2016–January 20, 2017, will be considered unless notification is provided the individual no longer is available for consideration.

Nominations are open to all individuals without regard to race, color, religion, gender, national origin, age, mental or physical disability, marital status, or sexual orientation. To ensure that recommendations of the Advisory Committee take into account the needs of the diverse groups served by the USDA, membership shall include, to the extent practicable, individuals with demonstrated ability to represent minorities, women, and persons with disabilities.