

# Notices

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This section of the FEDERAL REGISTER contains documents other than rules or proposed rules that are applicable to the public. Notices of hearings and investigations, committee meetings, agency decisions and rulings, delegations of authority, filing of petitions and applications and agency statements of organization and functions are examples of documents appearing in this section.

## AGENCY FOR INTERNATIONAL DEVELOPMENT

### Notice of Request for Extension, Without Change of the Currently Approved Information Collections; Comments Requested

**AGENCY:** U.S. Agency for International Development.

**ACTION:** Notice of public information collections.

**SUMMARY:** In an effort to reduce the paperwork burden, the U.S. Agency for International Development (USAID) invites the general public and other Federal agencies to take this opportunity to comment on the following continuing information collections, as required by the Paperwork Reduction Act for 1995. Comments are requested concerning: (a) Whether the collections of information are necessary for the proper performance of the functions of the agency, including whether the information has practical utility; (b) the accuracy of the burden estimates; (c) ways to enhance the quality, utility, and clarity of the information collected; and (d) ways to minimize the burden of the collection of information on the respondents, including through the use of automated collection techniques or other forms of information technology.

**DATES:** Submit comments on or before April 9, 2018.

**ADDRESSES:** Address all comments concerning this notice to Lyudmila Bond, Bureau for Management, Office of Acquisition & Assistance, Policy Division (M/OAA/P), Room 867, SA-44, Washington, DC 20523-2052. Submit comments, identified by title of the action and Regulation Identifier Number (RIN) by any of the following methods:

1. Through the Federal eRulemaking Portal at <http://www.regulations.gov> by following the instructions for submitting comments.

2. *By Mail addressed to:* USAID, Bureau for Management, Office of Acquisition & Assistance, Policy Division, Room 867M, SA-44, Washington, DC 20523-2052.

**FOR FURTHER INFORMATION CONTACT:** M/OAA/P, Ms. Lyudmila Bond, Room 867, SA-44, NW, U.S. Agency for International Development, Washington, DC 20523-2053. Telephone (202) 567-4753.

#### SUPPLEMENTARY INFORMATION:

(1) *Type of Information Collections:* USAID is requesting the Office of Management and Budget (OMB) to extend the approval of the information collections under OMB No: OMB 0412-0520 for an additional three years. This submission does not propose any revisions to the information collections.

(2) *Title of the Form:* Contractor Employee Biographical Data Sheet.

(3) *Agency Form No.:* AID 1420-17.

(4) *Affected public who will be asked or required to respond, as well as a brief abstract:* The U.S. Agency for International Development (USAID) is authorized to contract with any corporation, international organization, or other body of persons in or outside of the United States in furtherance of the purposes and within limitations of the Foreign Assistance Act (FAA). The information collection requirements placed on the public are published in 48 CFR chapter 7, and include the following offeror or contractor reporting requirements, identified by the AIDAR section number, as specified in the AIDAR 701.106: 752.219-8, 752.245-70, 752.245-71(c)(2), 752.247-70(c), 752.7001, 752.7002(j), 752.7003, 752.7004 and 752.7032.

The pre-award requirements are based on a need for prudent management in the determination that an offeror either has or can obtain the ability to competently manage development assistance programs using public funds. The requirements for information collections during the post-award period are based on the need to prudently administer public funds.

(5) *An estimate of the total number of respondents and the amount of time estimated for an average respondent to respond:* USAID estimates that 4,873 respondents will submit 36,467 submissions per year. The amount of time estimated to complete each response varies by item.

(6) *An estimate of the total public burden (in hours) associated with the collections:* 49,482.

(7) *An estimate of the total public burden (in cost) associated with the collections:* \$3,139,106. Note that while the burden for these information collections falls on the public, most of the submissions are reimbursable either directly or indirectly under Agency contracts, the cost for most of these collections falls under the federal cost burden. Thus, the estimated total public cost burden that is not reimbursed through Agency contracts is \$35,970.

**Mark Walther,**

*Acting Senior Procurement Executive.*

[FR Doc. 2018-02336 Filed 2-5-18; 8:45 am]

**BILLING CODE 6116-01-P**

## DEPARTMENT OF AGRICULTURE

### Food and Nutrition Service

#### Agency Information Collection Activities: Proposed Collection; Comments Request—Evaluation of the Independent Review of Applications Process for School Meal Programs

**AGENCY:** Food and Nutrition Service (FNS), USDA.

**ACTION:** Notice.

**SUMMARY:** In accordance with the Paperwork Reduction Act of 1995, this notice invites the general public and other public agencies to comment on this proposed information collection. This collection is a new collection. The primary purpose of this study is to provide FNS with information about the effectiveness of the Independent Review of Applications (IRA) requirement that is conducted by local educational agencies in the school meal programs identified by the State agency as demonstrating high levels of, or a high risk for, administrative error in the certification of free and reduced price applications.

**DATES:** Written comments must be received on or before April 9, 2018.

**ADDRESSES:** Comments may be sent to: Jinee Burdg, MPP, RDN, LDN, Food and Nutrition Service, U.S. Department of Agriculture, 3101 Park Center Drive, Alexandria, VA 22302. Comments may also be submitted via fax to the attention of Jinee Burdg at 703-305-2744 or via email to [Jinee.Burdg@fns.usda.gov](mailto:Jinee.Burdg@fns.usda.gov).

Comments will also be accepted through the Federal eRulemaking Portal. Go to <http://www.regulations.gov>, and follow the online instructions for submitting comments electronically.

All written comments will be open for public inspection at the office of the Food and Nutrition Service during regular business hours (8:30 a.m. to 5 p.m. Monday through Friday) at 3101 Park Center Drive, Alexandria, Virginia 22302.

All responses to this notice will be summarized and included in the request for Office of Management and Budget approval. All comments will be a matter of public record.

**FOR FURTHER INFORMATION CONTACT:**

Requests for additional information or copies of this information collection should be directed to Jinee Burdg at 703-305-2744.

**SUPPLEMENTARY INFORMATION:** Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions that were used; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on those who are to respond, including use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology.

*Title:* Evaluation of the Independent Review Process.

*Form Number:* Not applicable.

*OMB Number:* 0584—NEW.

*Expiration Date:* Not yet determined.

*Type of Request:* New collection.

*Abstract:* USDA's Food and Nutrition Service (FNS) administers the National School Lunch Program (NSLP) and School Breakfast Program (SBP) at the Federal level. Collectively, these programs are referred to as the school meal programs. At the State level, State agencies, typically State Departments of Education or Agriculture, operate the programs through agreements with Local Education Agencies (LEAs). Based on federal regulations at 7 CFR part 210, LEAs have the legal authority to operate the NSLP and SBP, and certify and verify student eligibility for free and reduced-price meals. Section 9 of the Richard B. Russell National School Lunch Act (42 U.S.C. 1758) and regulations at 7 CFR part 245 provide

the requirements related to determining free and reduced-price meal eligibility including certification and verification requirements and procedures.

Program integrity is a long-standing issue of concern for the school meal programs. Prior studies revealed administrative error rates associated with certification of eligibility for free and reduced price meals between 3.00 percent and 3.75 percent in School Year (SY) 2005–2006 for the NSLP and SBP. In an effort to reduce the administrative certification error rate, the Healthy, Hunger-Free Kids Act of 2010 (HHFKA, Pub. L. 111–296) amended the Richard B. Russell National School Lunch Act (42 U.S.C 1769c (b)) to require an “independent review of applications” (IRA) of the eligibility determinations made via free and reduced price applications for certain LEAs. The provision is required of those LEAs that demonstrate high levels of, or a high risk for, administrative error associated with certification, verification, and other school meal program administrative processes, as determined by the State agency.

Program regulations at 7 CFR 245.11 provide two criteria to identify which LEAs must conduct the IRA: LEAs with 10 percent or more of certification/benefit issuances in error, as determined by the State agency during an administrative review (Criteria 1); and LEAs that the State agency considers at risk for certification error but were not selected under Criteria 1 (e.g., those with new electronic systems) (Criteria 2). LEAs must conduct the IRA before contacting the households to inform them of their eligibility status, and someone other than the original determining official must conduct it. LEAs first implemented the IRA requirement in SY 2014–2015.

FNS requires State agencies to submit an annual report on the results of the IRA process via Form FNS–874, *Local Educational Agency Second Review of Applications Report* (approved under OMB #0584–0594 Food Programs Reporting System (FPRS), expiration date September 30, 2019). The FNS–874 provides information on the results of the IRA for each LEA subject to the requirement, including the number of applications with changed eligibility determinations based on the IRA; the types of changes (e.g., free to reduced price); and reasons for changes (e.g., gross income calculation error, incomplete application error). Examination of the data received by FNS for SY 2014–2015 and SY 2015–2016 showed that few LEAs subject to IRA reported any changes in initial certification decisions as a result of

conducting the IRA. This was unexpected given that the primary criterion for identifying LEAs to complete the IRA process is a demonstrated error rate of 10 percent or more on Administrative Review.

FNS is conducting a study, the *Evaluation of the Independent Review Process*, to provide important information about the IRA process at the State and LEA levels, its results, and its overall effectiveness. The key research objectives are to: (1) Describe the IRA processes and policies at the State and LEA levels; (2) review household applications; and (3) assess the effectiveness of the IRA process and provide recommendations for best practices. This study will help FNS identify best practices and inform if changes may be needed to the process.

The study approach includes surveys, key informant interviews, and analyses of household applications. Using web surveys of the 54 State Child Nutrition Directors and key informant telephone interviews with food service directors of 30 LEAs that conducted IRA, the study will describe implementation and burden of the IRA provision at the State and LEA levels. The study will then select a subsample of 20 LEAs and collect and review a sample of household applications from those LEAs for two non-consecutive school years to help evaluate the process and effectiveness of this requirement.

*Affected Public:* State, Local or Tribal government (54 State government respondents and 0 non-respondents; 90 Local government respondents and 5 non-respondents). We estimate there will be 5 Local government non-respondents at the LEAs who will be contacted but choose not to participate. The burden for all respondents is broken down in the table below.

*Type of Respondents:* State Child Nutrition (CN) Agency Directors; LEA Directors and key staff.

*Estimated Number of Respondents:* The total estimated number of respondents is 155. This includes 3 LEA Directors and 3 LEA staff for cognitive testing. The main study includes 54 State Child Nutrition Agency Directors, 30 LEA Directors, 60 LEA key staff, and 5 non-respondents among the LEA Directors.

*Estimated Frequency of Response:* The overall frequency for the collection is 5.95. The estimated frequency of response is 6.08 annually for respondents and 2.0 annually for non-respondents.

*Estimated Total Annual Responses:* The total estimated number of responses for data collection is 922. This includes

912 for respondents and 10 for non-respondents.

*Estimated Time per Respondent:* The estimated time of response varies from 1 minute to 2 hours, depending on the respondent group and activity. We will cognitively test both the State Director Survey and the LEA interview guide. We will test the survey with FNS Regional Office staff who have frequent interaction with State agencies. We will not test the survey with State agency directors because they will ultimately take the survey. The cognitive tests of the interview guide with LEA Directors and key staff will take 10 minutes to schedule (0.167 hours), and 90 minutes (1.5 hours) to conduct.

The electronic study notification letters for the State CN Directors will take 3 minutes each (0.0501 hours), as will the electronic notification letter from the State CN Agency to the LEA Directors. The electronic notification from the study team to the LEA Directors, which will include a request to schedule the interview, will take 10

minutes (0.167 hours). Scheduling interviews with LEA key staff will also take 10 minutes (0.167 hours). The State Director Survey will take 1 hour and 14 minutes from sending the online survey link to the final thank you note (1 hour to complete the online survey; 1 minute each (0.0167 hours) for the electronic invitation with a link to the survey, the two electronic reminder letters to non-respondents, and one electronic thank you letter; 10 minutes (0.1670 hours) for a phone call to the State CN Directors who have not submitted the survey within 5 days of the deadline). The study team will send 30 State CN Directors a notification letter about the selection of LEAs for in-depth telephone interviews, which will take 3 minutes (0.0501 hours). Those Directors will send a letter that the study team has drafted to the selected LEAs to notify them, which will take 10 minutes (0.167 hours). The in-depth telephone interview for LEA Directors and LEA key staff will take 90 minutes (1.5

hours), and the electronic interview follow up and thank you note will take 10 minutes (0.167 hours). The collection of household applications will take 3 minutes (0.0501 hours) for the initial electronic request sent to the LEA Directors, two 30-minute phone calls (0.5 hours each) with the Director and key staff to discuss sampling and data collection, 2 hours for two LEA staff to compile and securely transmit two years of applications, and 1 minute (0.0167 hours) for the electronic thank you note. The average estimated time per response across all respondents is 0.425 hours. The overall average response across all of the respondents (including non-respondents) in the entire collection is 0.421 hours.

*Estimated Total Annual Burden on Respondents:* The total public reporting burden for this collection of information is estimated at 388.6 hours (annually). The estimated burden for each type of respondent is provided in the table below.

Respondent category	Type of respondents	Instruments	Sample size	Responsive				Non-Responsive				Grand total annual burden estimate (hours)			
				Number of respondents	Frequency of response	Total annual responses	Hours per response	Annual burden (hours)	Number of non-respondents	Frequency of response	Total annual responses		Hours per response	Annual burden (hours)	
State Child Nutrition (CN) Agency.	State Director	Electronic Study Notification Letter from FNS	54	1	54	0.0501	2.7	0	0	0.0000	0.0	2.7			
		Electronic Study Notification Letter from Westat	54	1	54	0.0501	2.7	0	0	0.0000	0.0	2.7			
		Electronic Letter with Link to Online Survey	54	1	54	0.0167	0.9	0	0	0.0000	0.0	0.9			
		Electronic Survey Reminder Letter #1	30	1	30	0.0167	0.5	0	0	0.0000	0.0	0.5			
		Electronic Survey Reminder Letter #2	15	1	15	0.0167	0.3	0	0	0.0000	0.0	0.3			
		Phone Calls to Nonrespondent State Directors	5	1	5	0.1670	0.8	0	0	0.0000	0.0	0.8			
		Online survey	54	1	54	1.0000	54.0	0	0	0.0000	0.0	54.0			
		Electronic thank you note following survey completion.	54	1	54	0.0167	0.9	0	0	0.0000	0.0	0.9			
		Electronic Notification Letter from Westat regarding LEA selection.	30	1	30	0.0501	1.5	0	0	0.0000	0.0	1.5			
		Electronic Letter from State CN Agency to Selected LEAs.	30	1	30	0.1670	5.0	0	0	0.0000	0.0	5.0			
		State Government Sub-Total. Local Education Agency (LEA).	LEA Director	Scheduling Cognitive Test of Interview Guide	54	7.04	380	0.1824	69.3	0	0.00	0	0.0000	69.3	
				Cognitive Test of Interview Guide	3	1	3	0.1670	0.5	0	0	0.0000	0.0	0.5	
				Electronic Study Notification Letter from State CN Agency.	35	1	30	0.0501	1.5	5	1	5	0.0501	0.3	1.8
				Electronic Study Notification Letter from Westat, incl. Request to Schedule Phone Interview.	35	1	30	0.1670	5.0	5	1	5	0.1670	0.8	5.8
				In-Depth Phone Interview (includes consent)	30	1	30	1.5000	45.0	0	0	0	0.0000	0.0	45.0
In-Depth Interview Follow Up and Thank You Note.	30			1	30	0.1670	5.0	0	0	0	0.0000	0.0	5.0		
Electronic Letter Request for Sample of Household Applications.	20			1	20	0.0501	1.0	0	0	0	0.0000	0.0	1.0		
Phone Call to Discuss Sampling and Collection of Household Applications.	20			2	40	0.5000	20.0	0	0	0	0.0000	0.0	20.0		
Scheduling Cognitive Test of Interview Guide	3			1	3	0.1670	0.5	0	0	0	0.0000	0.0	0.5		
Cognitive Test of Interview Guide	3			1	3	1.5000	4.5	0	0	0	0.0000	0.0	4.5		
Scheduling the In-Depth Phone Interview	60			1	60	0.1670	10.0	0	0	0	0.0000	0.0	10.0		
In-Depth Phone Interview (includes consent)	60			1	60	1.5000	90.0	0	0	0	0.0000	0.0	90.0		
In-Depth Phone Interview Follow Up and Thank You Note.	60			1	60	0.1667	10.0	0	0	0	0.0000	0.0	10.0		
Phone Call to Discuss Sampling and Collection of Household Applications.	40			2	80	0.5000	40.0	0	0	0	0.0000	0.0	40.0		
Collection of Sample of Household Applications	40			1	40	2.0000	80.0	0	0	0	0.0000	0.0	80.0		
Electronic Thank You Note for Household Applications.	40	1	40	0.0167	0.7	0	0	0	0.0000	0.0	0.7				
Local Government Sub-Total.	Total		101	5.54	532	0.5981	318.2	5	2.00	10	0.1086	319.3			
			155	6.08	912	0.4249	387.5	5	2.00	10	0.1086	388.6			

Footnote: Annual burden hours are rounded to the nearest tenth.

Dated: January 25, 2018.

**Brandon Lipps,**

*Administrator, Food and Nutrition Service.*

[FR Doc. 2018-02379 Filed 2-5-18; 8:45 am]

BILLING CODE 3410-30-P

## DEPARTMENT OF AGRICULTURE

### Foreign Agricultural Service

#### Notice of Request for Revision of a Currently Approved Information Collection

**AGENCY:** Foreign Agricultural Service, USDA.

**ACTION:** Notice and request for comments.

**SUMMARY:** In accordance with the Paperwork Reduction Act of 1995, this notice announces that the Foreign Agricultural Service (FAS) intends to request a revision for a currently approved information collection procedure for entry of specialty sugars into the United States.

**DATES:** Comments should be received on or before April 9, 2018 to be assured of consideration.

**ADDRESSES:** We invite you to submit comments as requested in this document. In your comment, include the volume, date, and page number of this issue of the **Federal Register**. You may submit comments by any of the following methods:

- *Federal eRulemaking Portal:* Go to <http://www.regulations.gov>. Follow the online instructions for submitting comments.

- *Mail, hand delivery, or courier:* William Janis, International Economist, Import Policies and Programs Division, Foreign Agricultural Service, U.S. Department of Agriculture, Stop 1021, 1400 Independence Ave. SW, Washington, DC 20250-1021;

- *Email:* [William.Janis@fas.usda.gov](mailto:William.Janis@fas.usda.gov);

- *Telephone:* (202) 720-2194.

Comments will be available for inspection online at <http://www.regulations.gov> and at the mail address listed above between 8:00 a.m. and 4:30 p.m., Monday through Friday, except holidays.

Persons with disabilities who require an alternative means for communication of information (e.g., Braille, large print, audiotope, etc.) should contact USDA's Target Center at (202) 720-2600 (voice and TDD).

**FOR FURTHER INFORMATION CONTACT:**

William Janis, (202) 720-2194, [William.Janis@fas.usda.gov](mailto:William.Janis@fas.usda.gov).

**SUPPLEMENTARY INFORMATION:**

*Title:* Specialty Sugar Certificate Application.

*OMB Number:* 0551-0025.

*Expiration Date of Approval:* June 30, 2018.

*Type of Request:* Revision of a currently approved information collection.

*Abstract:* The quota system established by Presidential Proclamation 4941 of May 5, 1982, prevented imports of certain sugars used for specialized purposes which originated in countries without quota allocations. Therefore, the regulation at 15 CFR part 2011 (Allocation of Tariff-Rate Quota on Imported Sugars, Syrups and Molasses, subpart B—Specialty Sugar) established terms and conditions under which certificates are issued permitting U.S. importers holding certificates to enter specialty sugars from specialty sugar source countries under the sugar tariff-rate quotas (TRQ). Nothing in this subpart affects the ability to enter specialty sugars at the over-TRQ duty rates. Applicants for certificates for the import of specialty sugars must supply the information required by 15 CFR 2011.205 to be eligible to receive a specialty sugar certificate. The specific information required on an application must be collected from those who wish to participate in the program in order to grant specialty sugar certificates, ensure that imported specialty sugar does not disrupt the current domestic sugar program, and administer the issuance of the certificates effectively.

*Estimate of Burden:* Public reporting burden for this collection of information is estimated to average 2 hours per response.

*Respondents:* Importers.

*Estimated Number of Respondents:* 60.

*Estimated Number of Responses per Respondent:* 1.

*Estimated Total Annual Burden on Respondents:* 120 hours.

*Request for Comments:* We are requesting comments on all aspects of this information collection to help us to: (1) Evaluate whether the collection of information is necessary for the proper performance of FAS's functions, including whether the information will have practical utility; (2) Evaluate the accuracy of FAS's estimate of burden including the validity of the methodology and assumptions used; (3) Enhance the quality, utility and clarity of the information to be collected; and (4) Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other

technological collection techniques or other forms of information technology. Copies of this information collection can be obtained from Connie Ehrhart, the Agency Information Collection Coordinator, at (202) 690-1578 or email at [Connie.Ehrhart@fas.usda.gov](mailto:Connie.Ehrhart@fas.usda.gov).

All comments received in response to this notice, including names and addresses when provided, will be a matter of public record. Comments will be summarized and included in the submission for Office of Management and Budget approval.

#### E-Government Act Compliance

FAS is committed to complying with the E-Government Act, to promote the use of the internet and other information technologies to provide increased opportunities for citizen access to Government information and services, and for other purposes.

Dated: January 19, 2018.

**Bobby Richey Jr.,**

*Acting Administrator, Foreign Agricultural Service.*

[FR Doc. 2018-02266 Filed 2-5-18; 8:45 am]

BILLING CODE 3410-10-P

## DEPARTMENT OF AGRICULTURE

### Foreign Agricultural Service

#### Notice of Request for Revision of a Currently Approved Information Collection

**AGENCY:** Foreign Agricultural Service, USDA.

**ACTION:** Notice and request for comments.

**SUMMARY:** In accordance with the Paperwork Reduction Act of 1995, this notice announces that the Foreign Agricultural Service (FAS) intends to request a revision for a currently approved information collection procedure for Sugar Import Licensing Programs.

**DATES:** Comments should be received on or before April 9, 2018 to be assured of consideration.

**ADDRESSES:** We invite you to submit comments as requested in this document. In your comment, include the volume, date, and page number of this issue of the **Federal Register**. You may submit comments by any of the following methods:

- *Federal eRulemaking Portal:* Go to <http://www.regulations.gov>. Follow the online instructions for submitting comments.

- *Mail, hand delivery, or courier:* William Janis, International Economist, Import Policies and Programs Division,