

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Centers for Disease Control and Prevention**

[30Day-18-0765]

**Agency Forms Undergoing Paperwork Reduction Act Review**

In accordance with the Paperwork Reduction Act of 1995, the Centers for Disease Control and Prevention (CDC) has submitted the information collection request titled Fellowship Management System to the Office of Management and Budget (OMB) for review and approval. CDC previously published a “Proposed Data Collection Submitted for Public Comment and Recommendations” notice on September 5, 2017 to obtain comments from the public and affected agencies. CDC received two non-substantive comments related to the previous notice. This notice serves to allow an additional 30 days for public and affected agency comments.

CDC will accept all comments for this proposed information collection project. The Office of Management and Budget is particularly interested in comments that:

(a) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

(b) Evaluate the accuracy of the agencies estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;

(c) Enhance the quality, utility, and clarity of the information to be collected;

(d) Minimize the burden of the collection of information on those who are to respond, including, through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses; and

(e) Assess information collection costs.

To request additional information on the proposed project or to obtain a copy of the information collection plan and instruments, call (404) 639-7570 or send an email to [omb@cdc.gov](mailto:omb@cdc.gov). Direct written comments and/or suggestions regarding the items contained in this notice to the Attention: CDC Desk Officer, Office of Management and Budget, 725 17th Street NW, Washington, DC 20503 or by fax to (202) 395-5806. Provide written comments within 30 days of notice publication.

**Proposed Project**

Fellowship Management System, (OMB Control Number 0920-0765, Expiration date April 30, 2018)—Extension—Division of Scientific Education and Professional Development, Centers for Disease Control and Prevention (CDC).

**Background and Brief Description**

The Division of Scientific Education and Professional Development (DSEPD) requests a three-year extension to continue use of CDC’s Fellowship Management System (FMS) that allow individuals to apply to fellowships online, allow public health agencies to submit fellowship assignment proposals online, and track applicant and alumni information.

FMS is key to CDC’s ability to protect the public’s health by supporting training opportunities that strengthen the public health workforce. Since 2015, OMB has approved non-substantive changes to FMS information collection to accurately reflect evolving fellowship eligibility requirements, provide clarification of existing questions, accommodate the changing needs of host organizations, and to account for the addition of 150 new applicants to the Science Ambassadors Fellowship. A three-year extension will allow applicants, public health agencies, and alumni continued use of FMS for submission of electronic data.

The mission of DSEPD is to improve health outcomes through a competent,

sustainable, and empowered public health workforce. Professionals in public health, epidemiology, medicine, economics, information science, veterinary medicine, nursing, public policy, and other related professionals seek opportunities, through CDC fellowships, to broaden their knowledge, skills, and experience to improve the science and practice of public health. CDC fellows are assigned to state, tribal, local, and territorial public health agencies; federal government agencies, including CDC and Department of Health and Human Services’ operational divisions, such as Centers for Medicare & Medicaid Services; and to nongovernmental organizations, including academic institutions, tribal organizations, and private public health organizations.

FMS allows CDC to efficiently and effectively collect and process fellowship applications, fellowship assignment proposals, and fellowship alumni information from nonfederal persons. FMS is a flexible and robust data management system that is standardized and tailored for each CDC fellowship. CDC collects only the minimum amount of information required, thereby streamlining CDC’s decision processes and reducing burden for respondents.

Respondent types vary depending on fellowship eligibility requirements. Responses to FMS questions are voluntary, and there are no costs to respondents other than their time.

CDC uses the information gathered to identify participants for its fellowship programs and address each program’s needs and the needs of the public. By allowing online submissions of applications to fellowships and proposals for fellowship assignments, FMS can track fellowship applicants, alumni, and public health service agency employees seeking to host and work with fellows, all in one integrated database.

The total estimated annual burden hours are 4,556.

**ESTIMATED ANNUALIZED BURDEN HOURS**

Type of respondent	Form name	Number of respondents	Number of responses per respondent	Average burden per response (in hours)
Fellowship Applicants .....	FMS Application .....	1,991	1	1.75
Science Ambassadors Fellowship .....	FMS Application for Science Ambassadors ..	150	1	45/60
Fellowship Alumni .....	FMS Alumni Directory .....	1,382	1	15/60
Public Health Agency Staff .....	FMS Host Site Module .....	408	1	1.5

**Leroy A. Richardson,**  
*Chief, Information Collection Review Office,  
 Office of Scientific Integrity, Office of the  
 Associate Director for Science, Office of the  
 Director, Centers for Disease Control and  
 Prevention.*

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**BILLING CODE 4163-18-P**

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Centers for Disease Control and Prevention

[60Day-18-0800; Docket No. CDC-2017-  
 0113]

#### Proposed Data Collection Submitted for Public Comment and Recommendations

**AGENCY:** Centers for Disease Control and  
 Prevention (CDC), Department of Health  
 and Human Services (HHS).

**ACTION:** Notice with comment period.

**SUMMARY:** The Centers for Disease  
 Control and Prevention (CDC), as part of  
 its continuing effort to reduce public  
 burden and maximize the utility of  
 government information, invites the  
 general public and other Federal  
 agencies the opportunity to comment on  
 a proposed and/or continuing  
 information collection, as required by  
 the Paperwork Reduction Act of 1995.  
 This notice invites comment on a  
 proposed information collection project  
 titled *Focus Group Testing to Effectively  
 Plan and Tailor Cancer Prevention and  
 Control Communication Campaigns*.  
 Thus, CDC seeks to request Office of  
 Management and Budget (OMB)  
 approval to reinstatement OMB Control  
 Number 0920-0800.

**DATES:** CDC must receive written  
 comments on or before February 12,  
 2018.

**ADDRESSES:** You may submit comments,  
 identified by Docket No. CDC-2017-  
 0113 by any of the following methods:

*Federal eRulemaking Portal:*  
*Regulations.gov.* Follow the instructions  
 for submitting comments.

- *Mail:* Leroy A. Richardson,  
 Information Collection Review Office,  
 Centers for Disease Control and  
 Prevention, 1600 Clifton Road NE, MS-  
 D74, Atlanta, Georgia 30329.

*Instructions:* All submissions received  
 must include the agency name and  
 Docket Number. CDC will post, without  
 change, all relevant comments to  
*Regulations.gov.*

*Please note: Submit all comments  
 through the Federal eRulemaking portal  
 (regulations.gov) or by U.S. mail to the  
 address listed above.*

**FOR FURTHER INFORMATION:** To request  
 more information on the proposed  
 project or to obtain a copy of the  
 information collection plan and  
 instruments, contact Leroy A.  
 Richardson, Information Collection  
 Review Office, Centers for Disease  
 Control and Prevention, 1600 Clifton  
 Road NE, MS-D74, Atlanta, Georgia  
 30329; phone: 404-639-7570; Email:  
*omb@cdc.gov.*

**SUPPLEMENTARY INFORMATION:** Under the  
 Paperwork Reduction Act of 1995 (PRA)  
 (44 U.S.C. 3501-3520), Federal agencies  
 must obtain approval from the Office of  
 Management and Budget (OMB) for each  
 collection of information they conduct  
 or sponsor. In addition, the PRA also  
 requires Federal agencies to provide a  
 60-day notice in the **Federal Register**  
 concerning each proposed collection of  
 information, including each new  
 proposed collection, each proposed  
 extension of existing collection of  
 information, and each reinstatement of  
 previously approved information  
 collection before submitting the  
 collection to the OMB for approval. To  
 comply with this requirement, we are  
 publishing this notice of a proposed  
 data collection as described below.

The OMB is particularly interested in  
 comments that will help:

1. Evaluate whether the proposed  
 collection of information is necessary  
 for the proper performance of the  
 functions of the agency, including  
 whether the information will have  
 practical utility;
2. Evaluate the accuracy of the  
 agency's estimate of the burden of the  
 proposed collection of information,  
 including the validity of the  
 methodology and assumptions used;
3. Enhance the quality, utility, and  
 clarity of the information to be  
 collected; and
4. Minimize the burden of the  
 collection of information on those who  
 are to respond, including through the  
 use of appropriate automated,  
 electronic, mechanical, or other  
 technological collection techniques or  
 other forms of information technology,  
*e.g.*, permitting electronic submissions  
 of responses.
5. Assess information collection costs.

#### Proposed Project

Focus Group Testing to Effectively  
 Plan and Tailor Cancer Prevention and  
 Control Communications Campaigns—  
 (OMB No. 0920-0800, exp. 12/31/  
 2017)—Reinstatement without Change—  
 National Center for Chronic Disease  
 Prevention and Health Promotion  
 (NCCDPHP), Centers for Disease Control  
 and Prevention (CDC).

#### Background and Brief Description

The mission of the CDC's Division of  
 Cancer Prevention and Control (DCPC)  
 is to reduce the burden of cancer in the  
 United States through cancer  
 prevention, reduction of risk, early  
 detection, better treatment, and  
 improved quality of life for cancer  
 survivors. Toward this end, the DCPC  
 supports the scientific development and  
 implementation of various health  
 communication campaigns with an  
 emphasis on specific cancer burdens.

This process requires testing of  
 messages, concepts, and materials prior  
 to their final development and  
 dissemination, as described in the  
 second step of the health  
 communication process. The health  
 communication process is a scientific  
 model developed by the U.S.  
 Department of Health and Human  
 Services' National Cancer Institute to  
 guide sound campaign development.  
 The communication literature supports  
 various data collection methods, one of  
 which is focus groups, to conduct  
 credible formative, concept, message,  
 and materials testing. The purpose of  
 focus groups is to ensure that the public  
 and other key audiences, like health  
 professionals, clearly understand  
 cancer-specific information and  
 concepts, are motivated to take the  
 desired action, and do not react  
 negatively to the messages.

CDC is currently approved to collect  
 information needed to plan and tailor  
 cancer communication campaigns (OMB  
 No. 0920-0800, expiration date 12/31/  
 2017), and seeks OMB approval to  
 extend the existing generic clearance.

Information collection will involve  
 focus groups to assess numerous  
 qualitative dimensions of cancer  
 prevention and control messages  
 including, but not limited to, cancer  
 knowledge, attitudes, beliefs, behavioral  
 intentions, information needs and  
 sources, clinical practices (among  
 healthcare providers), and compliance  
 with recommended cancer screening.  
 Insights gained from the focus groups  
 will assist in the development and/or  
 refinement of future campaign messages  
 and materials.

Respondents will include healthcare  
 providers as well as members of the  
 general public. Communication  
 campaigns and messages will vary  
 according to the type of cancer, the  
 qualitative dimensions of the message  
 described above, and the type of  
 respondents.

DCPC plans to conduct or sponsor up  
 to 80 focus groups per year over a three-  
 year period. An average of 10  
 respondents will participate in each