

involved in an emergency situation, and the release is for the benefit of the subject.

J. To members of Congress when the information is requested on behalf of a family member of the individual to whom access is authorized under routine use I.

K. To the news media and the public, with the approval of the Chief Privacy Officer in consultation with counsel, when there exists a legitimate public interest in the disclosure of the information, when disclosure is necessary to preserve confidence in the integrity of DHS, or when disclosure is necessary to demonstrate the accountability of DHS's officers, employees, or individuals covered by the system, except to the extent the Chief Privacy Officer determines that release of the specific information in the context of a particular case would constitute a clearly unwarranted invasion of personal privacy.

#### **POLICIES AND PRACTICES FOR STORAGE OF RECORDS:**

DHS stores records in this system electronically or on paper in secure facilities at the DHS Headquarters in Washington, DC, as well as component headquarters and field offices, in a locked drawer behind a locked door. The records may be stored on magnetic disc, tape, and digital media.

#### **POLICIES AND PRACTICES FOR RETRIEVAL OF RECORDS:**

Records may be retrieved by an individual's name, biometric information, employee ID number, and telephone number.

#### **POLICIES AND PRACTICES FOR RETENTION AND DISPOSAL OF RECORDS:**

For information used to account for personnel and maintain communication during emergencies, office dismissal, and closure situations, the Personnel Recovery Information system of records will retain records until superseded or obsolete, or upon separation or transfer of the employee, in accordance with NARA General Records Schedule 5.3, Item 20.

For all other information in this system of records, the information will be maintained in accordance with NARA General Records Schedule 5.2, Item 10. This information is also retained until superseded or obsolete, or upon separation or transfer of the employee.

#### **ADMINISTRATIVE, TECHNICAL, AND PHYSICAL SAFEGUARDS:**

DHS safeguards records in this system according to applicable rules and policies, including all applicable DHS

automated systems security and access policies. DHS has imposed strict controls to minimize the risk of compromising the information that is being stored. Access to the computer system containing the records in this system is limited to those individuals who have a need to know the information for the performance of their official duties and who have appropriate clearances or permissions.

#### **RECORD ACCESS PROCEDURES:**

Individuals seeking access to and notification of any record contained in this system of records, or seeking to contest its content, may submit a request in writing to the Chief Privacy Officer and Headquarters or component's Freedom of Information Act (FOIA) Officer, whose contact information can be found at <http://www.dhs.gov/foia> under "Contacts Information." If an individual believes more than one component maintains Privacy Act records concerning him or her, the individual may submit the request to the Chief Privacy Officer and Chief Freedom of Information Act Officer, Department of Homeland Security, Washington, DC 20528-0655. Even if neither the Privacy Act nor the Judicial Redress Act provide a right of access, certain records about you may be available under the Freedom of Information Act.

When seeking records about yourself from this system of records or any other Departmental system of records, your request must conform with the Privacy Act regulations set forth in 6 CFR part 5. You must first verify your identity, meaning that you must provide your full name, current address, and date and place of birth. You must sign your request, and your signature must either be notarized or submitted under 28 U.S.C. 1746, a law that permits statements to be made under penalty of perjury as a substitute for notarization. While no specific form is required, you may obtain forms for this purpose from the Chief Privacy Officer and Chief Freedom of Information Act Officer, <http://www.dhs.gov/foia> or 1-866-431-0486. In addition, you should:

- Explain why you believe the Department would have information on you;
- Identify which component(s) of the Department you believe may have the information about you;
- Specify when you believe the records would have been created; and
- Provide any other information that will help the FOIA staff determine which DHS component agency may have responsive records;

If your request is seeking records pertaining to another living individual, you must include a statement from that individual certifying his/her agreement for you to access his/her records.

Without the above information, the component(s) may not be able to conduct an effective search, and your request may be denied due to lack of specificity or lack of compliance with applicable regulations.

#### **CONTESTING RECORD PROCEDURES:**

For records covered by the Privacy Act or covered JRA records, see "Record Access Procedures" above.

#### **NOTIFICATION PROCEDURES:**

See "Record Access Procedures."

#### **EXEMPTIONS PROMULGATED FOR THE SYSTEM:**

None.

#### **HISTORY:**

DHS/ALL-040 is a new system of records and DHS has not published any prior notices that apply to the records.

#### **Philip S. Kaplan,**

*Chief Privacy Officer, Department of Homeland Security.*

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**BILLING CODE 9110-9B-P**

## **DEPARTMENT OF HOMELAND SECURITY**

**[Docket No. DHS-2017-0030]**

### **Privacy Act of 1974; System of Records**

**AGENCY:** Department of Homeland Security, Privacy Office.

**ACTION:** Rescindment of a System of Records Notice.

**SUMMARY:** In accordance with the Privacy Act of 1974, the Department of Homeland Security is giving notice that it proposes to rescind the Department of Homeland Security/Federal Emergency Management Agency's Privacy Act system of records notice, "Letter of Map Amendment System (LOMA), DHS/FEMA/NFIP/LOMA-1", 71 FR 7990 (Feb. 15, 2006), which covered applicants who were seeking a Letter of Map Amendment as part of FEMA's National Flood Insurance Program (NFIP) Letter of Map Amendment (LOMA) system.

**DATES:** These changes will take effect upon publication.

**ADDRESSES:** You may submit comments, identified by docket number DHS-2017-0030 by one of the following methods:

- *Federal e-Rulemaking Portal:* <http://www.regulations.gov>. Follow the instructions for submitting comments.

- Fax: 202-343-4010.
- Mail: Philip S. Kaplan, Chief Privacy Officer, Privacy Office, Department of Homeland Security, Washington, DC 20528-0655.

**FOR FURTHER INFORMATION CONTACT:** For general questions, please contact: William Holzerland, (202) 212-7719, Senior Director for Information Management, Federal Emergency Management Agency, 500 C Street SW., Washington, DC 20472. For privacy questions, please contact: Philip S. Kaplan, (202) 343-1717, Chief Privacy Officer, Privacy Office, Department of Homeland Security, Washington, DC 20528-0655.

**SUPPLEMENTARY INFORMATION:** Pursuant to the provisions of the Privacy Act of 1974, 5 U.S.C. 552a, and as part of its ongoing integration and management efforts, the Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) is rescinding the system of records notice, "Letter of Map Amendment System (LOMA), DHS/FEMA/NFIP/LOMA-1", which covered applicants who were seeking a letter of map amendment as part of FEMA's National Flood Insurance Program (NFIP) Letter of Map Amendment (LOMA) system.

FEMA will continue to collect and maintain records regarding FEMA's Letters of Map Amendments and will rely upon the newly-created FEMA system of records notice titled "DHS/FEMA-014 Hazard Mitigation Planning and Flood Mapping Products and Services System of Records" that is also published in this issue of the **Federal Register**.

Eliminating this system of records notice will have no adverse impacts on individuals, but will promote the overall streamlining and management of DHS Privacy Act record systems.

**System Name and Number:**

"Letter of Map Amendment System (LOMA), DHS/FEMA/NFIP/LOMA-1."

**HISTORY:**

71 FR 7990 (Feb. 15, 2006).

**Philip S. Kaplan,**

Chief Privacy Officer, Department of Homeland Security.

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**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

[Docket No. FR-5997-N-66]

**30 Day Notice of Proposed Information Collection for Public Comment on the Resident Opportunity and Self-Sufficiency Service Coordinator (ROSS-SC) Program Evaluation**

**AGENCY:** Office of the Chief Information Officer, HUD.

**ACTION:** Notice.

**SUMMARY:** HUD is seeking approval from the Office of Management and Budget (OMB) for the information collection described below. In accordance with the Paperwork Reduction Act, HUD is requesting comment from all interested parties on the proposed collection of information. The purpose of this notice is to allow for 30 days of public comment.

**DATES:** *Comments Due Date:* November 24, 2017.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: HUD Desk Officer, Office of Management and Budget, New Executive Office Building, Washington, DC 20503; fax: 202-395-5806, Email: [OIRA\\_Submission@omb.eop.gov](mailto:OIRA_Submission@omb.eop.gov).

**FOR FURTHER INFORMATION CONTACT:** Anna P. Guido, Reports Management Officer, QDAM, Department of Housing and Urban Development, 451 7th Street SW., Washington, DC 20410; email Anna Guido at [Anna.Guido@hud.gov](mailto:Anna.Guido@hud.gov) or telephone 202-402-5535. Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339. This is not a toll-free number. Copies of available documents submitted to OMB may be obtained from Ms. Guido.

**SUPPLEMENTARY INFORMATION:** This notice informs the public that HUD has submitted to OMB a request for approval of the information collection described in Section A. The **Federal Register** notice that solicited public comment on the information collection for a Period of 60 days was published on January 9, 2017 at 82 FR 2390.

**A. Overview of Information Collection**

*Title of Information Collection:* Resident Opportunity and Self-Sufficiency Service Coordinator (ROSS-SC) Program Evaluation.

*OMB Approval Number:* 2528-New.

*Type of Request:* New.

*Form Number:* No forms.

*Description of the need for the information and proposed use:* HUD is conducting this study under contract with the Urban Institute and its subcontractors (EJP Consulting). The project is an evaluation of the Resident Opportunity and Self-Sufficiency Service Coordinator (ROSS-SC) program operated by grantees across the country. It will include a national web-based survey and in-person site visits to select grantees. Since 2008, the ROSS-SC program has provided information and referral for families, elderly, and disabled residents in public housing by funding local Service Coordinators to link residents to resources that they need to become independent and self-sufficient. The purpose of the program is to leverage existing local public and private services to increase income, reduce or eliminate welfare assistance, work towards economic independence and housing self-sufficiency, and improve living conditions and ability to age in-place for elderly and disabled residents. To date, there has been no HUD-funded evaluation of this program. A GAO study across several HUD self-sufficiency programs published in 2013 found that the ROSS-SC program lacked enough quality data on participation and outcomes "to determine whether it was meeting goals of the effective and efficient use of resources" in improving resident self-sufficiency and independence. They recommended improving the data reporting process and developing a strategy for regularly analyzing ROSS-SC participation and outcome data. This project helps implement GAO's recommendations by: (1) Assessing improvements in program processes and reporting since changes were made to the program's logic model in FY 2014; (2) examining the breadth and depth of ROSS-SC program implementation by current service coordinators across all grantee types; and (3) analyzing current reporting requirements and performance metrics to improve future program outcome evaluation. To do so, this study will use a full population survey of current service coordinators funded through ROSS-SC grants made in FY 2013, FY 2014, and FY 2015, and site visits to select grantees.

A web-based survey will allow the study team to investigate important Service Coordinator (SC) program characteristics not included in grant applications or current reporting tools, in order to provide generalizable evidence on the "effective and efficient use of resources" across all ROSS-SC service coordinators. These include SC qualifications and experience, program