

*SE Study Instruments*

*Biannual Program Inventory—SE:* The BPI–SE is a Web-based survey that captures the infrastructure development and direct services that are part of the SE programs. Data include the types of planning that SE grantees and local implementation sites are implementing and activities and infrastructure developed as part of the project. The BPI is administered twice yearly (April and October) over the grant period and will be completed by SE grantee program staff.

*Scalability/Sustainability Assessment (SSA) KIIs:* The SSA KIIs will be conducted with various stakeholders to assess local SE program resources, infrastructure, outcomes, sustainability, and scalability from stakeholders. Data include changes in outcomes, workforce development, State-level collaboration, partnerships and policies, and scalability and sustainability. There are two versions of the SSA KIIs—each is tailored to the intended audience: (1) State-level administrator (project

directors, agency directors, SECC members) and (2) local, pilot-level service provider (local service provider). The SSA KIIs will be conducted remotely by telephone and/or Skype technology in years two and four of the evaluation with five stakeholders from each SE grantee. The KIIs cover the same information across years; however, Year four KIIs will follow up on how the infrastructure and activities taking place in Year two come to fruition.

*Employment Needs Focus Groups (FGs):* The employment needs FGs will be conducted to gather information about the needs and experiences of employment specialists, consumers, and employers as they relate to supported employment principles and program goals. Data include local program implementation, the adoption of policies and practices for sustainability and scalability, and recommendations for program improvement and implementation best practices. Employment Needs FGs will be conducted with employment specialists

and employers (who have and have not participated in the program) virtually using a Web-based platform (such as JoinMe) in years two and four of grant funding. Specific topics are tailored to respondent type.

- *Employment specialists* will discuss training received and techniques used to engage employers, the needs and experiences of clients and employers, facilitators and barriers to program implementation, and program scalability and sustainability. The employment specialist FG will take 90 minutes.

- *Employers (e.g., hiring managers, supervisors)* will discuss experiences and satisfaction with the program, factors that facilitate and pose barriers to their participation, and program scalability and sustainability. The employer FG will take 60 minutes.

The estimated response burden to collect this information associated with the CSE is as follows, annualized over the requested three-year clearance period, as presented below:

**TOTAL AND ANNUALIZED AVERAGES: RESPONDENTS, RESPONSES, AND HOURS**

Instrument	Number of respondents	Responses per respondent	Total number of responses	Burden per response (hours)	Annual burden (hours)*
<b>BHTCC Study Instruments</b>					
Biannual Program Inventory—BHTCC .....	17	2	34	0.75	26
System Level Assessment KIIs .....	58	1	58	1	58
18-Month Abstraction Tool .....	19	1	19	5.40	102.6
Comparison Study Abstraction Tool (BL) .....	2	1	2	7	14
Comparison Study Tool (6 Mo) .....	2	1	2	7	14
Concept Mapping Brainstorm/Sort/Rate .....	180	1	180	1	180
Concept Mapping Sort/Rate .....	115	1	115	0.5	58
<b>SE Study Instruments</b>					
Biannual Program Inventory—SE .....	7	2	14	0.75	11
Sustainability/Scalability KIIs .....	28	1	28	1	28
Employer FG .....	28	1	28	1	28
Employment Specialist FG .....	28	1	28	1.5	42
Total .....	467	.....	508	.....	562

\* Rounded to the nearest whole number.

Written comments and recommendations concerning the proposed information collection should be sent by March 31, 2016 to the SAMHSA Desk Officer at the Office of Information and Regulatory Affairs, Office of Management and Budget (OMB). To ensure timely receipt of comments, and to avoid potential delays in OMB's receipt and processing of mail sent through the U.S. Postal Service, commenters are encouraged to submit their comments to OMB via email to: [OIRA\\_Submission@omb.eop.gov](mailto:OIRA_Submission@omb.eop.gov). Although commenters are encouraged to

send their comments via email, commenters may also fax their comments to: 202–395–7285. Commenters may also mail them to: Office of Management and Budget, Office of Information and Regulatory Affairs, New Executive Office Building, Room 10102, Washington, DC 20503.

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Substance Abuse and Mental Health Services Administration**

**Agency Information Collection Activities: Submission for OMB Review; Comment Request**

Periodically, the Substance Abuse and Mental Health Services Administration (SAMHSA) will publish a summary of information collection requests under OMB review, in compliance with the Paperwork Reduction Act (44 U.S.C.

chapter 35). To request a copy of these documents, call the SAMHSA Reports Clearance Officer on (240) 276-1243.

**Project: Strategic Prevention Framework State Incentive Grant (SPF SIG) Program, Cohorts IV and V—NEW**

The Substance Abuse and Mental Health Services Administration’s (SAMHSA) Center for Substance Abuse Prevention (CSAP) requests OMB approval to collect community outcomes data for the cross-site evaluation of the Strategic Prevention Framework State Incentive Grant (SPF SIG) program, Cohorts IV and V. CSAP has previously funded two cross-site evaluations of the Strategic Prevention Framework State Incentive Grant (SPF SIG), one focused on Cohorts I and II

and the other on Cohorts III, IV, and V. Collectively, these evaluations provide an important opportunity to inform the prevention field on current practices and their association with community- and state-level outcomes.

Data are collected at the grantee, community, and participant levels. The collection of community outcomes data is the focus of the current request. The primary cross-site evaluation objective is to determine the impact of SPF SIG on building prevention capacity and infrastructure, and preventing the onset and reducing the progression of substance abuse, as measured by the SAMHSA National Outcome Measures (NOMs).

The SPF SIG grant program is a major investment by the federal government to

improve substance abuse prevention systems and enhance the quality of prevention programs, primarily through the implementation of the SPF process. The goal of this initiative is to provide states, jurisdictions, tribal entities, and the communities within them with the tools necessary to develop an effective prevention system with attention to the processes, directions, goals, expectations, and accountabilities necessary for functionality. SAMHSA/CSAP needs to collect information over the course of the remaining grant period to monitor the progress of the SPF SIG initiative. CSAP will use the findings from the analysis of the community outcomes data in the cross-site evaluation to assess the impact of SPF activities on community-level outcomes.

**ANNUALIZED DATA COLLECTION BURDEN**

Instrument	Number of respondents	Responses per respondent	Total number of responses	Burden hours per response	Total burden hours
Community Outcomes Module .....	34	1	34	4	136

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**Project: Now Is the Time (NITT)—Minority Fellowship Program (MFP) Evaluation—New**

SAMHSA is conducting a national evaluation of the Now is the Time (NITT) initiative, which includes separate programs—the Minority Fellowship Program—Youth (MFP-Y), the Minority Fellowship Program—Addiction Counselors (MFP-AC), Project AWARE (Advancing Wellness and Resilience in Education)—State Educational Agency, and Healthy Transitions. These programs are united by their focus on capacity building, system change, and workforce development.

The NITT-MFP (Youth and Addiction Counselors) programs, which are the focus of this data collection, represent a response to the fourth component of

President Obama’s NITT Initiative: Increasing access to mental health/behavioral health services. The purpose of the NITT-MFP programs is to improve behavioral health care outcomes for underserved racially and ethnically diverse populations by increasing the number of culturally competent master’s level behavioral health professionals and addiction counselors serving children, adolescents, and populations in transition to adulthood (ages 16–25) in an effort to increase access to, and quality of, behavioral health care for these age groups. The NITT-MFP—Youth program funded five grantees to each support up to 48 master’s level fellows per year committed to addressing the behavioral health needs of at risk children, adolescents, and transition-age youth (ages 16–25). The NITT-MFP—Addiction Counselors program funded two grantees to each support up to 30 master’s level fellows per year in their final year of addiction counseling university programs, with a focus on providing culturally sensitive addiction counseling to underserved youth in the 16–25 age group.

The NITT-MFP evaluation is designed to assess the level of success of the grantees in meeting the programs’ goals and identify the factors that contribute to differences among grantees in levels of success. The evaluation includes both process and outcome evaluation components and will be supported by the data collection efforts described below. The information to be