

Act of 1986), as amended; Public Law 107-56 (USA PATRIOT Act); and Executive Order 13356. The purpose of the collection is to validate the identity of individuals who enter Department facilities. The data will be entered into the Visitor Access Control System (VACS-D) database. Please see the Privacy Impact Assessment for VACS-D at: <http://www.state.gov/documents/organization/100305.pdf> for additional information.

Any requests for reasonable accommodation should be made at the time of registration. All such requests will be considered, however, requests made after June 11th might not be possible to fill. All attendees must use the C Street entrance to the building.

Dated: May 24, 2012.

**Keith D. Miller**

*Executive Secretary, Overseas Schools Advisory Council.*

[FR Doc. 2012-13219 Filed 5-30-12; 8:45 am]

**BILLING CODE 4710-24-P**

## STATE JUSTICE INSTITUTE

### SJI Board of Directors Meeting, Notice

**AGENCY:** State Justice Institute.

**ACTION:** Notice of meeting.

**SUMMARY:** The SJI Board of Directors will be meeting on Monday, June 18, 2012 at 1:00 p.m. The meeting will be held at the Westin Hotel in Seattle, Washington. The purpose of this meeting is to consider grant applications for the 3rd quarter of FY 2012, and other business. All portions of this meeting are open to the public.

**ADDRESSES:** Westin Hotel, 1900 5th Ave., Seattle, WA 98101, 206-728-1000.

**FOR FURTHER INFORMATION CONTACT:** Jonathan Mattiello, Executive Director, State Justice Institute, 11951 Freedom Drive, Suite 1020, Reston, VA 20190, 571-313-8843, [contact@sj.gov](mailto:contact@sj.gov).

**Jonathan D. Mattiello,**

*Executive Director.*

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**BILLING CODE P**

## DEPARTMENT OF TRANSPORTATION

### Office of the Secretary

**[Docket No. DOT-OST-2012-0080 (Formerly Docket Number DOT-OST-2008-0182)]**

#### Agency Requests for Renewal of a Previously Approved Information Collection: Small Business Transportation Resource Center (SBTRC) Regional Field Offices Intake Form (DOT F 4500) and SBTRC Regional Field Offices Quarterly Report Form (DOT F 4502)

**AGENCY:** Office of Small and Disadvantaged Business Utilization (OSDBU), Office of the Secretary of Transportation (OST), DOT.

**ACTION:** Notice of request for comments.

**SUMMARY:** The OSDBU invites the public to comment about our intention to request the Office of Management and Budget's (OMB) approval to renew an information collection. The collection involves the use of the SBTRC Regional Field Offices Intake Form (DOT F 4500) and the SBTRC Regional Field Offices Quarterly Report Form (DOT F 4502). On January 31, 2012, OSDBU published a 60-day notice in the **Federal Register** (Vol. 77, No. 20) (Formerly Docket Number DOT-OST-2008-0182), informing the public of OSDBU's intention to extend an approved information collection. The collection involves the use of the Regional Field Offices Intake Form (DOT F 4500), which documents the type of assistance provided to each small business that is enrolled in the program database. The use of the Regional Field Office Quarterly Report Form (DOT F 4502) highlights activities such as counseling, marketing, meetings/conferences, and services to businesses as completed during the quarter. The Quarterly Report Form provides a more composite and comprehensive review of the Field Offices over a longer time frame. The information will be used to ascertain whether the program is providing services to its constituency, the small business community, and is done so in a fair and equitable manner. The information collected is necessary to determine whether small businesses are participating in DOT funded and DOT assisted opportunities.

We are required to publish this notice in the **Federal Register** by the Paperwork Reduction Act of 1995, Public Law 104-13.

**DATES:** Written comments should be submitted by: July 2, 2012 and submitted to the Office of Information and Regulatory Affairs, Office of Management and Budget, 725

Seventeenth Street NW., Washington, DC 20503, Attention: OST Desk Officer. Comments may also be sent via email to OMB at the following address: [oir\\_submissions@omb.eop.gov](mailto:oir_submissions@omb.eop.gov).

#### FOR FURTHER INFORMATION CONTACT:

Arthur D. Jackson, 202-366-5344 or Patricia Martin at 202-366-5337, Office of Small and Disadvantaged Business Utilization, Office of the Secretary, U.S. Department of Transportation, 1200 New Jersey Avenue SE., Room W56 440, Washington, DC 20590. Office hours are from 9:00 a.m. to 5:00 p.m. Eastern Time, Monday through Friday, except Federal holidays.

**SUPPLEMENTARY INFORMATION:** *Title:* U.S. Department of Transportation, Office of Small and Disadvantaged Business Utilization (OSDBU).

*OMB Control No:* 2105-0554.

*Form No.:* DOT F 4500, SBTRC Regional Field Offices Intake Form.

*Form No.:* DOT F 4502, SBTRC Regional Field Office Quarterly Report Form.

*Affected Public:* Representatives of OSDBU's SBTRC Regional Field Offices and the Small Business community on a national basis.

*Type of Review:* Extension of a Currently Approved Collection of Information.

*Abstract:* In accordance with Public Law 95-507, an amendment to the Small Business Act and the Small Business Investment Act of 1953, OSDBU is responsible for the implementation and execution of DOT activities on behalf of small businesses, in accordance with Sections 8, 15 and 31 of the Small Business Act (SBA), as amended. The Office of Small and Disadvantaged Business Utilization also administers the provisions of Title 49, of the United States Code, Section 332, the Minority Resource Center (MRC) which includes the duties of advocacy, outreach, and financial services on behalf of small and disadvantaged businesses and those certified under CFR 49 parts 23 and or 26 as Disadvantaged Business Enterprises (DBE).

SBTRC's Regional Field Offices will collect information on small businesses, which includes Disadvantaged Business Enterprise (DBE), Women-Owned Small Business (WOB), Small Disadvantaged Business (SDB), 8(a), Service Disabled Veteran Owned Business (SDVOB), Veteran Owned Small Business (VOSB), HubZone, and types of services they seek from the Regional Field Offices. Services and responsibilities of the Field Offices include business analysis, general management and technical assistance and training, business