

Dated: June 7, 2011.

**T. Charles Cooper,**

*Vice President, Congressional and Public Affairs, Millennium Challenge Corporation.*

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## **NATIONAL ARCHIVES AND RECORDS ADMINISTRATION**

### **Records Schedules; Availability and Request for Comments**

**AGENCY:** National Archives and Records Administration (NARA).

**ACTION:** Notice of availability of proposed records schedules; request for comments.

**SUMMARY:** The National Archives and Records Administration (NARA) publishes notice at least once monthly of certain Federal agency requests for records disposition authority (records schedules). Once approved by NARA, records schedules provide mandatory instructions on what happens to records when no longer needed for current Government business. They authorize the preservation of records of continuing value in the National Archives of the United States and the destruction, after a specified period, of records lacking administrative, legal, research, or other value. Notice is published for records schedules in which agencies propose to destroy records not previously authorized for disposal or reduce the retention period of records already authorized for disposal. NARA invites public comments on such records schedules, as required by 44 U.S.C. 3303a(a).

**DATES:** Requests for copies must be received in writing on or before July 15, 2011. Once the appraisal of the records is completed, NARA will send a copy of the schedule. NARA staff usually prepare appraisal memorandums that contain additional information concerning the records covered by a proposed schedule. These, too, may be requested and will be provided once the appraisal is completed. Requesters will be given 30 days to submit comments.

**ADDRESSES:** You may request a copy of any records schedule identified in this notice by contacting Records Management Services (ACNR) using one of the following means:

*Mail:* NARA (ACNR), 8601 Adelphi Road, College Park, MD 20740-6001.

*E-mail:* [request.schedule@nara.gov](mailto:request.schedule@nara.gov).

*FAX:* 301-837-3698.

Requesters must cite the control number, which appears in parentheses after the name of the agency which

submitted the schedule, and must provide a mailing address. Those who desire appraisal reports should so indicate in their request.

**FOR FURTHER INFORMATION CONTACT:**

Laurence Brewer, Director, Records Management Services (ACNR), National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740-6001. Telephone: 301-837-1539. E-mail: [records.mgt@nara.gov](mailto:records.mgt@nara.gov).

**SUPPLEMENTARY INFORMATION:** Each year Federal agencies create billions of records on paper, film, magnetic tape, and other media. To control this accumulation, agency records managers prepare schedules proposing retention periods for records and submit these schedules for NARA's approval, using the Standard Form (SF) 115, Request for Records Disposition Authority. These schedules provide for the timely transfer into the National Archives of historically valuable records and authorize the disposal of all other records after the agency no longer needs them to conduct its business. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. Most schedules, however, cover records of only one office or program or a few series of records. Many of these update previously approved schedules, and some include records proposed as permanent.

The schedules listed in this notice are media neutral unless specified otherwise. An item in a schedule is media neutral when the disposition instructions may be applied to records regardless of the medium in which the records are created and maintained. Items included in schedules submitted to NARA on or after December 17, 2007, are media neutral unless the item is limited to a specific medium. (See 36 CFR 1225.12(e).)

No Federal records are authorized for destruction without the approval of the Archivist of the United States. This approval is granted only after a thorough consideration of their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and whether or not they have historical or other value.

Besides identifying the Federal agencies and any subdivisions requesting disposition authority, this public notice lists the organizational unit(s) accumulating the records or indicates agency-wide applicability in the case of schedules that cover records that may be accumulated throughout an agency. This notice provides the control

number assigned to each schedule, the total number of schedule items, and the number of temporary items (the records proposed for destruction). It also includes a brief description of the temporary records. The records schedule itself contains a full description of the records at the file unit level, as well as their disposition. If NARA staff has prepared an appraisal memorandum for the schedule, it too includes information about the records. Further information about the disposition process is available on request.

### **Schedules Pending**

1. Department of Agriculture, Grain Inspection, Packers, and Stockyards Administration (N1-545-11-1, 1 item, 1 temporary item). Master files of an electronic information system containing reports on grain inspection and weighing services performed by the agency.

2. Department of Homeland Security, U.S. Immigration and Customs Enforcement (N1-567-10-17, 2 items, 2 temporary items). Master files of an electronic information system used to track and manage requests on export license requirements and licenses issued.

3. Department of Homeland Security, U.S. Immigration and Customs Enforcement (N1-567-11-4, 4 items, 4 temporary items). Master files of an electronic information system containing information on significant events, activities, threats, and law enforcement intelligence, and requests for assistance from other law enforcement agencies.

4. Department of Homeland Security, U.S. Immigration and Customs Enforcement (N1-567-11-6, 2 items, 2 temporary items). Master files of an electronic information system containing applications for short-term entry of individuals not otherwise eligible, tracking information for admitted individuals, and related correspondence.

5. Department of Homeland Security, U.S. Immigration and Customs Enforcement (N1-567-11-9, 3 items, 3 temporary items). Master files of an electronic information system containing case management details for employee misconduct investigations and data extracts for reporting purposes.

6. Department of Justice, Federal Bureau of Investigation (N1-65-11-3, 3 items, 2 temporary items). Records relating to system queries of a repository of Internet data collected in support of investigations. Proposed for permanent retention is the master file repository.

7. Department of State, Bureau of Diplomatic Security (DAA-0059-2011-0005, 2 items, 2 temporary items). Records of the Research and Development Branch, including security product certification and non-certification files.

8. Department of State, Bureau of East Asian and Pacific Affairs (N1-59-10-14, 3 items, 3 temporary items). Records of the Office of Regional Security and Policy Affairs, including subject and program files, grants files, and regional forum files.

9. Department of Transportation, Federal Highway Administration (DAA-0406-2011-0001, 1 item, 1 temporary item). Records of the Office of Innovative Program Delivery, including major project files.

10. Department of Transportation, Federal Railroad Administration (N1-399-11-1, 4 items, 2 temporary items). Records of the Office of Chief Counsel, including unpublished regulations, standards, guidelines, and working papers. Proposed for permanent retention are public docket files.

11. Department of Transportation, Federal Transit Administration (N1-408-11-10, 3 items, 3 temporary items). Records of the Office of Civil Rights, including civil rights case files.

12. National Archives and Records Administration, Agency-wide (DAA-0064-2011-0003, 3 items, 3 temporary items). Master files of an electronic information system used to track security clearance investigations of agency employees.

13. National Archives and Records Administration, Office of Government Information Services (N1-64-11-1, 2 items, 2 temporary items). Electronic case files and workload reports related to mediation between Freedom of Information Act requestors and Federal agencies.

14. Social Security Administration, Office of Publications and Logistics Management (N1-47-09-5, 2 items, 2 temporary items). Master file of an electronic information system used to maintain a record of applicants for Supplemental Security Income payments and Special Veterans Benefits. Also included are working files used to manage internal workload.

Dated: June 9, 2011.

**Sharon G. Thibodeau,**

*Deputy Assistant Archivist for Records Services—Washington, DC.*

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## **NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES**

### **National Endowment for the Arts; Arts Advisory Panel**

Pursuant to Section 10(a)(2) of the Federal Advisory Committee Act (Pub. L. 92-463), as amended, notice is hereby given that eleven meetings of the Arts Advisory Panel to the National Council on the Arts will be held at the Nancy Hanks Center, 1100 Pennsylvania Avenue, NW., Washington, DC, 20506 as follows (ending times are approximate). All meetings will be closed.

Visual Arts (application review): July 6-8, 2011 in Room 716—from 9 a.m. to 5:30 p.m. on July 6th, from 9 a.m. to 6 p.m. on July 7th, and from 9 a.m. to 3:30 p.m. on July 8th.

Musical Theater (application review): July 7-8, 2011 in Room 716—from 9 a.m. to 6 p.m. on July 7th and from 9 a.m. to 3 p.m. on July 8th.

Arts Education (application review): July 12-13, 2011 in Room 627—from 9 a.m. to 6 p.m. on July 12th and from 9 a.m. to 2:30 p.m. on July 13th.

Presenting (application review): July 12-13, 2011 in Room 730—from 9 a.m. to 5:30 p.m. on July 12th and from 9 a.m. to 12:45 p.m. on July 13th.

Presenting (application review): July 13-14, 2011 in Room 730—from 2 p.m. to 5 p.m. on July 13th and from 9 a.m. to 4 p.m. on July 14th.

Opera (application review): July 13-14, 2011 in Room 716—from 8:45 a.m. to 5:30 p.m. on July 13th and from 9 a.m. to 4:30 p.m. on July 14th.

Opera (application review): July 15, 2011 in Room 730—from 8:45 a.m. to 5:30 p.m.

Theater (application review): July 19-22, 2011 in Room 716—from 9 a.m. to 5:30 p.m. on July 19th, from 9 a.m. to 6 p.m. on July 20th and 21st, and from 9 a.m. to 3 p.m. on July 22nd.

Design (application review): July 26-27, 2011 in Room 730—from 9 a.m. to 5:30 p.m. on July 26th and from 9 a.m. to 3:30 p.m. on July 27th.

Music (application review): July 26-29, 2011 in Room 714—from 9 a.m. to 5:30 p.m. on July 26th-28th and from 9 a.m. to 4:30 p.m. on July 29th.

Arts Education (application review): July 27-28, 2011 in Room 716—from 9 a.m. to 6:30 p.m. on July 27th and from 9 a.m. to 5 p.m. on July 28th.

The closed portions of meetings are for the purpose of Panel review, discussion, evaluation, and recommendations on financial assistance under the National Foundation on the Arts and the Humanities Act of 1965, as amended,

including information given in confidence to the agency. In accordance with the determination of the Chairman of February 15, 2011, these sessions will be closed to the public pursuant to subsection (c)(6) of section 552b of Title 5, United States Code.

Any person may observe meetings, or portions thereof, of advisory panels that are open to the public, and if time allows, may be permitted to participate in the panel's discussions at the discretion of the panel chairman. If you need any accommodations due to a disability, please contact the Office of AccessAbility, National Endowment for the Arts, 1100 Pennsylvania Avenue, NW., Washington, DC 20506, 202/682-5532, TDY-TDD 202/682-5496, at least seven (7) days prior to the meeting.

Further information with reference to these meetings can be obtained from Ms. Kathy Plowitz-Worden, Office of Guidelines & Panel Operations, National Endowment for the Arts, Washington, DC, 20506, or call 202/682-5691.

Dated: June 9, 2011.

**Kathy Plowitz-Worden,**

*Panel Coordinator, Panel Operations, National Endowment for the Arts.*

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## **NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES**

### **National Endowment for the Arts; Federal Advisory Committee on International Exhibitions**

Pursuant to Section 10(a)(2) of the Federal Advisory Committee Act (Pub. L. 92-463), as amended, notice is hereby given that a meeting of the Federal Advisory Committee on International Exhibitions (FACIE) will be held on July 20, 2011 in Room 714 at the Nancy Hanks Center, 1100 Pennsylvania Avenue, NW., Washington, DC 20506 (ending time is approximate). This meeting, from 8:30 a.m. to 1 p.m., is for application review and will be closed.

The closed portions of meetings are for the purpose of Panel review, discussion, evaluation, and recommendations on financial assistance under the National Foundation on the Arts and the Humanities Act of 1965, as amended, including information given in confidence to the agency. In accordance with the determination of the Chairman of February 15, 2011, these sessions will be closed to the public pursuant to subsection (c)(6) of section 552b of Title 5, United States Code.

Further information with reference to these meetings can be obtained from Ms.