

Organizations or individuals to which information is disclosed for this use will be required to maintain Privacy Act safeguards with respect to such records. Records may also be disclosed for the same purpose to courts of competent jurisdiction in which trust administration issues arising out of Program claims are raised.

11. Records regarding specific medical services provided to an unemancipated minor or an incompetent adult may be disclosed to the unemancipated minor's parent or legal guardian who previously consented to those specific medical services or a person who is now legally authorized to make medical decisions on behalf of the minor or the incompetent adult.

12. Records concerning compensation awarded on behalf of an unemancipated minor (or an incompetent adult) in the Program may be disclosed to the guardian or conservator of the estate of the minor or incompetent adult, as determined by a court of competent jurisdiction.

13. In the event that a record maintained in this system indicates a violation or potential violation of law, whether civil, criminal, or regulatory in nature, and whether arising by general statute or particular program statute, regulation, rule, or order issued pursuant thereto, the relevant records in the system of records may be referred to the appropriate agency, whether Federal, State, or local, charged with the responsibility of investigating or prosecuting such violation, or charged with enforcing or implementing the statute, rule, regulation, or order issued pursuant thereto, provided that such disclosure is compatible with the purpose for which records were collected.

14. To appropriate federal agencies and Department contractors that have a need to know the information for the purpose of assisting the Department's efforts to respond to a suspected or confirmed breach of the security or confidentiality of information maintained in this system of records, and the information disclosed is relevant and necessary for that assistance.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM**

- *Storage:* File folders and disks.
- *Retrievability:* Retrieval is by: (1) Docket number assigned by the U.S. Court of Federal Claims, and (2) the petitioner and/or name of person vaccinated.
- *Safeguards:*

1. *Authorized users:* Access is limited to the System Manager and authorized HRSA/HSB personnel responsible for administering the program. HRSA/HSB will maintain a current list of authorized users.

2. *Physical safeguards:* All files are stored in an electronic carriage filing system which are kept in a locked and secured room during non-work hours; disk packs and computer equipment are retained in areas where fire and safety codes are strictly enforced. All automated and non-automated documents are protected on a 24-hour basis in security areas. Security guards perform random checks of the physical security of the record storage area.

3. *Procedural safeguards:* HRSA/HSB has established stringent safeguards in line with the sensitivity of the records. These include: Transmitting records to consultants by Federal Express, United Parcel Service, or other courier service to ensure that a signature is required upon receipt of the records; escorting visitors into areas where records are maintained; utilizing passwords for computer access; and securing areas where records are stored. A password is required to access the terminal and the data set name controls the release of data only to authorized users. All users of personal information in connection with the performance of their jobs protect information from public view and from unauthorized personnel entering an unsupervised office.

**RETENTION AND DISPOSAL:**

HRSA is working with NARA to obtain the appropriate retention value.

**NOTIFICATION PROCEDURE:**

Requests must be made to the System Manager at the above address.

**REQUEST IN PERSON:**

A subject individual who appears in person seeking access or disclosure of records relating to him/her shall provide his/her name, current address, and at least one piece of tangible identification such as a driver's license, passport, voter registration card, or union card. Identification papers with current photographs are preferred but not required. Additional identification may be requested when there is a request for access to records which contain an apparent discrepancy between information contained in the records and that provided by the individual requesting access to the record. No verification of identity shall be required where the record is one which is required to be disclosed under the Freedom of Information Act.

**REQUESTS BY MAIL:**

To determine if a record exist about you, write to the System Manager. The request must contain the name and address of the individual, assigned court docket number (if known), and a written statement that the requester is the person he/she claims to be and that he/she understands that the request or acquisition of records pertaining to another individual, under false pretenses, is a criminal offense subject to a \$5000 fine.

**REQUESTS BY TELEPHONE:**

Since positive identification of the caller cannot be established, telephone requests are not honored.

**RECORDS ACCESS PROCEDURES:**

Same as notification procedures. Individuals may also request an accounting of disclosures that have been made of their records, if any.

**CONTESTING RECORDS PROCEDURES:**

Contact the appropriate official at the address specified under Notification Procedures above and reasonably identify the record, specify the information being contested, and state the corrective action sought and the reason(s) for requesting the correction, along with supporting justification to show how the record is inaccurate, incomplete, untimely, or irrelevant.

**RECORD SOURCE CATEGORIES:**

Petitioner, petitioner's legal representative, health care providers, and other interested persons.

**SYSTEMS EXEMPTED FROM CERTAIN PROVISIONS OF THE PRIVACY ACT:**

None.  
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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Agency for Healthcare Research and Quality**

**Request for Nominations for AHRQ Study Section Members—Notice of Correction**

On page 55334, Volume 75, Number 175, **Federal Register** notice publication dated September 10, 2010, under "ADDRESSES" section, the correct e-mail address is:  
*Kishena.Wadhvani@AHRQ.hhs.gov.*

Dated: September 17, 2010.

**Carolyn M. Clancy,**  
*Director, AHRQ.*

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