

# Notices

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This section of the FEDERAL REGISTER contains documents other than rules or proposed rules that are applicable to the public. Notices of hearings and investigations, committee meetings, agency decisions and rulings, delegations of authority, filing of petitions and applications and agency statements of organization and functions are examples of documents appearing in this section.

## DEPARTMENT OF AGRICULTURE

### Submission for OMB Review; Comment Request

November 23, 2009.

The Department of Agriculture has submitted the following information collection requirement(s) to OMB for review and clearance under the Paperwork Reduction Act of 1995, Public Law 104-13. Comments regarding (a) Whether the collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (b) the accuracy of the agency's estimate of burden including the validity of the methodology and assumptions used; (c) ways to enhance the quality, utility and clarity of the information to be collected; (d) ways to minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology should be addressed to: Desk Officer for Agriculture, Office of Information and Regulatory Affairs, Office of Management and Budget (OMB), [OIRA\\_Submission@OMB.EOP.GOV](mailto:OIRA_Submission@OMB.EOP.GOV) or fax (202) 395-5806 and to Departmental Clearance Office, USDA, OCIO, Mail Stop 7602, Washington, DC 20250-7602. Comments regarding these information collections are best assured of having their full effect if received within 30 days of this notification. Copies of the submission(s) may be obtained by calling (202) 720-8958.

An agency may not conduct or sponsor a collection of information unless the collection of information displays a currently valid OMB control number and the agency informs potential persons who are to respond to the collection of information that such persons are not required to respond to

the collection of information unless it displays a currently valid OMB control number.

### Food and Nutrition Service

*Title:* Food Distribution Forms.

*OMB Control Number:* 0584-0293.

*Summary of Collection:* The Food Distribution Programs of the Department of Agriculture assist American farmers and needy people by purchasing commodities and delivering them to State agencies that in turn, distribute them to organizations for use in providing food assistance to those in need. The commodities help to meet the nutritional needs of: (a) Children from preschool age through high school USDA Child Nutrition Programs and in nonprofit summer camps, (b) needy person in households on Indian reservations, (c) needy household in the nuclear-affected islands, (d) needy persons served by charitable institutions, (e) pregnant and breastfeeding women, infants, and children, and elderly persons, (f) low-income, unemployed or homeless people provided foods through household distributions or meals through soup kitchens, (g) pre-school, school-age children, elderly and functionally impaired adults enrolled in child and adult day care centers, (h) victims of Presidential-declared disasters and other situations of distress. The Food and Nutrition Service (FNS) will collect information from State and local agencies using several FNS forms.

*Need and Use of the Information:* FNS will collect the following information from State and local agencies: (a) Number of households or meals served in the programs, (b) the kinds of commodities most acceptable to recipients, (c) the quantities of foods ordered and where the food is to be delivered, (d) verification of the receipt of a food order, and (e) the amounts of commodities in inventory.

*Description of Respondents:* Not-for-profit institutions; Individual or households; Business or other for-profit; State, Local, or Tribal Government.

*Number of Respondents:* 469,041.

*Frequency of Responses:* Recordkeeping; Reporting: On occasion; Quarterly; Semi-annually; Monthly; Annually.

*Total Burden Hours:* 1,079,172.

**Ruth Brown,**

*Departmental Information Collection Clearance Officer.*

[FR Doc. E9-28486 Filed 11-27-09; 8:45 am]

**BILLING CODE 3410-30-P**

## DEPARTMENT OF AGRICULTURE

### Office of Procurement and Property Management; Proposed Collection; Comment Request Concerning Collection of Acquisition Information

**AGENCY:** Office of Procurement and Property Management, USDA.

**ACTION:** Notice and request for comments regarding a proposed extension/revision of approved information collection requirements.

**SUMMARY:** In accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35), the Office of Procurement and Property Management (OPPM) intends to submit to the Office of Management and Budget (OMB) a request to review and approve an extension of five currently approved information collections related to the award of, or performance under, USDA contracts. OPPM invites comment on these information collections. These information requirements are currently approved by OMB for use through February 28, 2010.

**DATES:** Comments on this notice must be received by January 29, 2010 to be assured of consideration.

**ADDRESSES:** Address all comments concerning this notice to: Donna Calacone, Procurement Analyst, Office of Procurement and Property Management, STOP 9304, U.S. Department of Agriculture, 1400 Independence Avenue, SW., Washington, DC 20250-9303. Comments may also be submitted via fax at (202) 720-8972, or through the Internet at [donna.calacone@usda.gov](mailto:donna.calacone@usda.gov).

**FOR FURTHER INFORMATION CONTACT:** Donna Calacone, Office of Procurement and Property Management, STOP 9304, U.S. Department of Agriculture, 1400 Independence Avenue, SW., Washington, DC 20250-9303, Telephone (202) 205-4036.

**SUPPLEMENTARY INFORMATION:** USDA is seeking OMB approval of the following information collections:

1. *Title:* Procurement: Maximum Workweek—Construction Schedule.  
*OMB Number:* 0505–0011.

*Expiration Date:* 02/28/2010.

*Type of request:* Extension of a currently approved collection.

*Proposed use of information:*

Information about the contractor's proposed hours of work is requested prior to the start of construction so that the agency can determine when on-site representatives are needed. A contracting office will insert this clause in a construction contract when, because of the agency's staffing or budgetary constraints, it is necessary to limit the contractor's performance to a maximum number of hours per week.

*Respondents:* Businesses or other for-profit; small businesses or organizations.

*Estimated Number of Respondents:* 776.

*Estimated Number of Responses per Respondent:* One (1).

*Estimate of Burden:* The information collected is the hours and days of the week the contractor proposes to carry out construction, with starting and stopping times. Public reporting burden for this collection of information is estimated to average fifteen minutes per response.

*Estimated Total Annual Burden on Respondents:* 194 hours.

2. *Title:* Procurement: Instruction for the Preparation of Business and Technical Proposals.

*OMB Number:* 0505–0013.

*Expiration Date:* 02/28/2010.

*Type of request:* Extension of a currently approved collection.

*Proposed use of information:*

Technical and business proposals received from offerors, including information about offerors' organization and financial systems, are used when conducting negotiated procurement to evaluate and determine the feasibility of the prospective contractor's technical approach, management, and cost/price to accomplish the task and/or provide the supplies or services required under a resultant contract.

*Respondents:* State or local governments; businesses or other for-profit; small businesses or organizations.

*Estimated Number of Respondents:* 4,731.

*Estimated Number of Responses per Respondent:* One (1).

*Estimate of Burden:* Public reporting burden to prepare technical and business proposals as part of a response to a solicitation is estimated to average 32 hours per response. This estimate does not include burden associated with providing information required in

accordance with information collections prescribed by the Federal Acquisition Regulation. Only businesses submitting offers in response to a solicitation are affected by this collection.

*Estimated Total Annual Burden on Respondents:* 151,392 hours.

3. *Title:* Procurement: Brand Name or Equal Clause.

*OMB Number:* 0505–0014.

*Expiration Date:* 01/31/2010.

*Type of request:* Extension of a currently approved collection.

*Proposed use of information:* The Agriculture Acquisition Regulation permits the use of "brand name or equal" purchase descriptions to procure commercial products. Such descriptions require the offeror on a supply procurement to identify the "equal" item being offered and to indicate how that item meets salient characteristics stated in the purchase description. The contracting officer can determine from the descriptive information furnished whether the offered "equal" item meets the salient characteristics of the Government's requirements. The use of brand name or equal descriptions eliminates the need for bidders or offerors to read and interpret detailed specifications or purchase descriptions.

*Respondents:* Businesses or other for-profit; small businesses or organizations.

*Estimated Number of Respondents:* 9,300.

*Estimated Number of Responses per Respondent:* One (1).

*Estimate of Burden:* This information collection is limited to solicitations for products for which other methods of product specification are impracticable. Only businesses wishing to submit bids or offers in response to a solicitation are affected. Public reporting burden for this collection of information is estimated to average one tenth of an hour per response.

*Estimated Total Annual Burden on Respondents:* 930 hours.

4. *Title:* Procurement: Key Personnel Clause.

*OMB Number:* 0505–0015.

*Expiration Date:* 02/28/2010.

*Type of request:* Extension of a currently approved collection.

*Proposed use of information:* The information enables the agency to determine whether the departure of a key person from the contractor's staff may have a deleterious effect upon contract performance, and to determine what accommodations or remedies may be taken. If the agency could not obtain information about departing key personnel, it could not ensure that qualified personnel continue to perform contract work.

*Respondents:* State or local governments; businesses or other for-profit; small businesses or organizations.

*Estimated Number of Respondents:* 5,630.

*Estimated Number of Responses per Respondent:* One (1).

*Estimate of Burden:* The information collection is required only when a contractor proposes to make changes to key personnel assigned to performance of a contract. Consequently, information collection is occasional. Public reporting burden for this collection of information is estimated to average one hour per respondent.

*Estimated Total Annual Burden on Respondents:* 5,630 hours.

5. *Title:* Procurement: Progress Reporting Clause.

*OMB Number:* 0505–0016.

*Expiration Date:* 02/28/2010.

*Type of request:* Extension of a currently approved collection.

*Proposed use of information:* The information is requested monthly or quarterly from contractors performing advisory and assistance services, or other services such as research and development (R&D), or services related to IT systems or software development. The information enables the contracting office to monitor actual progress and expenditures compared to anticipated performance and proposal representations upon which the contract award was made. The information alerts the contracting office to technical problems, to a need for additional staff resources or funding, and to the probability of timely completion within the contract cost or price. If the contracting office could not obtain a report of progress, it would have to physically monitor the contractor's operations on a day-to-day basis throughout the performance period.

*Respondents:* State or local government; businesses or other for-profit; small businesses or organizations.

*Estimated Number of Respondents:* 10,000.

*Estimated Number of Responses per Respondent:* The frequency of progress reports varies from monthly to quarterly depending on the complexity of the contract and the risk of successful completion. Based on monthly reporting, each respondent would submit 12 responses per year.

*Estimate of Burden:* Public reporting burden for this collection of information is estimated to average one hour per response.

*Estimated Total Annual Burden on Respondents:* 120,000 hours.

*Comments:* Comments received will be considered in order to: (a) Evaluate whether each proposed collection of information is necessary for the proper performance of the functions of USDA contracting offices, including whether the information will have a practical utility; (b) evaluate the accuracy of OPPM's estimate of the burden of each proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility and clarity of the information to be collected; and (d) minimize the burden of the five collections of information on those who respond, including through the use of automated collection techniques or other forms of information technology. All responses to this notice will be summarized and included in the request for OMB approval, and will become a matter of public record.

Dated: November 23, 2009.

**Todd Repass,**

*Acting Director, Office of Procurement and Property Management.*

[FR Doc. E9-28494 Filed 11-27-09; 8:45 am]

**BILLING CODE 3410-TX-P**

**DEPARTMENT OF AGRICULTURE**

**Forest Service**

**Information Collection; Grey Towers Visitor Comment Card**

**AGENCY:** Forest Service, USDA.

**ACTION:** Notice; request for comment.

**SUMMARY:** In accordance with the Paperwork Reduction Act of 1995, the Forest Service is seeking comments from all interested individuals and organizations on the new information collection, Grey Towers Visitor Comment Card.

**DATES:** Comments must be received in writing on or before January 29, 2010 to be assured of consideration. Comments received after that date will be considered to the extent practicable.

**ADDRESSES:** Comments concerning this notice should be addressed to Nicole Bernarsky, U.S. Forest Service, Grey Towers National Historical Site, P.O. Box 188, Milford, PA 18337.

Comments also may be submitted via facsimile to 570-296-9675 or by e-mail to [nbernarsky@fs.fed.us](mailto:nbernarsky@fs.fed.us).

The public may inspect comments received at Grey Towers National Historic Site during normal business hours. Visitors are encouraged to call ahead to 570-296-9630 to facilitate entry to the building.

**FOR FURTHER INFORMATION CONTACT:**

Nicole Bernarsky, Grey Towers National

Historic Site, 570-296-9630.

Individuals who use telecommunication devices for the deaf (TDD) may call the Federal Relay Service (FRS) at 1-800-877-8339 twenty-four hours a day, every day of the year, including holidays.

**SUPPLEMENTARY INFORMATION:**

*Title:* Grey Towers Visitor Comment Card.

*OMB Number:* 0596-New.

*Type of Request:* New.

*Abstract:* The Forest Service, U.S. Department of Agriculture is proposing a new information collection for a visitor comment card to be used at Grey Towers. Located in Milford, Pennsylvania, Grey Towers was originally the summer estate of the James Pinchot family and later the primary home of Gifford Pinchot, America's first forester and founder of the USDA Forest Service. In 1963, Gifford Bryce Pinchot, son of Gifford and Cornelia, donated Grey Towers and 102 acres to the Forest Service, the Federal agency founded by his father and which now administers the site.

The Forest Service works with numerous partners to carry on the Pinchot legacy by delivering public programs, interpretive tours, and conservation education programs. Embracing a philosophy of preservation through use, Grey Towers, in partnership with the Pinchot Institute, also functions as an active conference center for conservation and natural resource issues. Today, conferences and seminars at the estate bring together a diversity of leading conservation and environmental thinkers to help guide the future of natural resource conservation.

Participant input is vital to achieving Grey Towers' goal of provide quality-based programs and events. The proposed comment card provides a venue for those participating in meetings and educational activities at Grey Towers to provide feedback. The completion and subsequent evaluation of this form ensures that Grey Towers can continue to provide excellent service to all attendees. The information collection only covers the burden associated with responses collected from the public, though Federal employees also attend events held at the facility.

The information is collected on an 8.5-inch by 11-inch form provided to program and event participants at the conclusion of the activity. Forest Service employees overseeing Grey Towers programs and administration collect the information and use it to improve and enhance the programs and

events. Information collected includes attendance and feedback from program attendees.

Without this information collection, the Forest Service would not have the necessary information to enhance and improve offered programs. Programs or events could continue to have negative aspects of which the staff would be unaware, such as insufficient or unbeneficial delivery or content.

*Estimate of Annual Burden:* 10 minutes.

*Type of Respondents:* Individuals.

*Estimated Annual Number of Respondents:* 4,000.

*Estimated Annual Number of Responses per Respondent:* 1.

*Estimated Total Annual Burden on Respondents:* 667 hours.

*Comment is invited:* Comment is invited on: (1) Whether this collection of information is necessary for the stated purposes and the proper performance of the functions of the Agency, including whether the information will have practical or scientific utility; (2) the accuracy of the Agency's estimate of the burden of the collection of information, including the validity of the methodology and assumptions used; (3) ways to enhance the quality, utility, and clarity of the information to be collected; and (4) ways to minimize the burden of the collection of information on respondents, including the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology.

All comments received in response to this notice, including names and addresses when provided, will be a matter of public record. Comments will be summarized and included in the submission request toward Office of Management and Budget approval.

Dated: November 18, 2009.

**Gloria Manning,**

*Associate Deputy Chief, NFS.*

[FR Doc. E9-28449 Filed 11-27-09; 8:45 am]

**BILLING CODE 3410-11-P**

**DEPARTMENT OF AGRICULTURE**

**Forest Service**

**Information Collection; Visitor Permit and Visitor Registration Card**

**AGENCY:** Forest Service, USDA.

**ACTION:** Notice; request for comment.

**SUMMARY:** In accordance with the Paperwork Reduction Act of 1995, the Forest Service is seeking comments from all interested individuals and organizations on the extension with no