

controlled electronic media, *e.g.*, computer database(s), and in securely controlled paper files.

#### RETRIEVABILITY:

The information can be retrieved by: (1) The name of the individual; (2) Social Security Number (SSN); (3) other ID number, *e.g.*, FCC employee, contractor, or frequent visitor badge number; or (4) PIV card serial number.

#### SAFEGUARDS:

Paper records are kept in locked cabinets in secure facilities and access to them is restricted to individuals, *e.g.*, FCC Security Operations Center staff, whose role requires use of the information. The computer servers in which the information is stored are located in FCC facilities that are secured by limited access card readers. The computer servers themselves are password-protected. Access by individuals working at guard stations is password-protected; each person granted access to the system at guard stations must be individually authorized to use the system. A *Privacy Act Warning Notice* appears on the monitor screen when records containing information on individuals are first displayed. The FCC Security Operations Center staff performs a backup operation on these files on a regular basis using a secure medium. The backup data are stored in a locked and controlled room in a secure location.

#### RETENTION AND DISPOSAL:

Records relating to individuals with FCC access cards, covered by this system, are retained in accordance with General Records Schedule 18, Item 17 approved by the National Archives and Records Administration (NARA). The records disposal is done in accordance with the Commission's disposal policies. Unless retained for specific, on-going security investigations, records of facility access are maintained for one year and then destroyed.

All other records relating to individuals are retained and disposed of in accordance with General Records Schedule 18, item 22a, approved by NARA. The records are disposed of in accordance with FCC Security Operations Center disposal policies, as follows:

1. When an employee/contractor/temporary hire/special parking access leaves the FCC, the file in the database is deleted.
2. Frequent visitor badges are given a two-year valid period, after which the card will automatically deactivate.
3. All returned day contractor cards will be reused on a daily basis.

4. Transaction data for all cards will be stored using a secure medium and retained for one year in the FCC Security Operations Center, which is locked and secured with an alarm system. Otherwise, access records are destroyed upon notification of death, or not later than one year after the employee's retirement or separation from the FCC, or the employee's transfer to another Federal agency, whichever is applicable.

In accordance with HSPD-12, PIV Cards are deactivated within eighteen (18) hours of notification of cardholder separation, loss of card, or expiration. The information on PIV Cards is maintained in accordance with General Records Schedule 11, Item 4. PIV Cards are destroyed by burning in an approved Federal burn-facility.

#### SYSTEM MANAGER(S) AND ADDRESS:

Security Operations Center, Office of Managing Director, Federal Communications Commission (FCC), 445 12th Street, SW., Room 1-B458, Washington, DC 20554.

#### NOTIFICATION PROCEDURE:

Individuals wishing to inquire whether this system of records contains information about them should contact the system manager indicated above. Individuals must furnish their full name, birth date, Federal agency name, and work location for their records to be located and identified. An individual requesting notification of records in person must provide identity documents sufficient to satisfy the system manager of the records that the requester is entitled to access, *e.g.*, government-issued photo ID. Individuals requesting notification via mail or telephone must furnish, at a minimum, their name, date of birth, Social Security Number, and home address to establish identity. *See* 47 CFR 0.554-0.555.

#### RECORD ACCESS PROCEDURES:

Individuals wishing to request access to records about them should contact the system manager indicated above. Individuals must furnish their full name (first, middle, and last name), birth date, for their record to be located and identified. An individual requesting access must also follow FCC Privacy Act regulations regarding verification of identity and access to records. *See* 47 CFR 0.554-0.555.

#### CONTESTING RECORD PROCEDURES:

Individuals wishing to request amendment of their records should contact the system manager indicated above. Individuals must furnish their

full name (first, middle, and last name), birth date, for their record to be located and identified. An individual requesting amendment must also follow the FCC Privacy Act regulations regarding verification of identity and amendment of records. *See* 47 CFR 0.556-0.557.

#### RECORD SOURCE CATEGORIES:

The individual FCC employee to whom the information applies, contractor, or applicant for employment; sponsoring agency; former sponsoring agency; other federal agencies; contract employer; and/or former employee.

#### EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.  
Federal Communications Commission.  
**Marlene H. Dortch,**  
*Secretary.*  
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## FEDERAL RESERVE SYSTEM

### Change in Bank Control Notices; Acquisition of Shares of Bank or Bank Holding Companies

The notificants listed below have applied under the Change in Bank Control Act (12 U.S.C. 1817(j)) and § 225.41 of the Board's Regulation Y (12 CFR 225.41) to acquire a bank or bank holding company. The factors that are considered in acting on the notices are set forth in paragraph 7 of the Act (12 U.S.C. 1817(j)(7)).

The notices are available for immediate inspection at the Federal Reserve Bank indicated. The notices also will be available for inspection at the office of the Board of Governors. Interested persons may express their views in writing to the Reserve Bank indicated for that notice or to the offices of the Board of Governors. Comments must be received not later than October 10, 2006.

**A. Federal Reserve Bank of Philadelphia** (Michael E. Collins, Senior Vice President) 100 North 6th Street, Philadelphia, Pennsylvania 19105-1521:

1. *Paul C. Woelkers*, Moscow, Pennsylvania; to acquire voting shares of Landmark Community Bank, Pittston, Pennsylvania.

Board of Governors of the Federal Reserve System, September 20, 2006.

**Robert deV. Frierson,**  
*Deputy Secretary of the Board.*  
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