

an individual who is the subject of the record.

d. To the Office of Personnel Management (OPM) and the Government Accountability Office (GAO) when the information is required for evaluation of the program.

e. To a Member of Congress or his or her staff on behalf of and at the request of the individual who is the subject of the record.

f. To an expert, consultant, or contractor of GSA in the performance of a Federal duty to which the information is relevant.

g. To the National Archives and Records Administration (NARA) for records management purposes.

**Policies and practices for storing, retrieving, accessing, retaining, and disposing of system records:**

**Storage:** Information is electronically collected and stored on hard drives.

**Retrievability:** Records are retrievable by name.

**Safeguards:** System records are safeguarded in accordance with the requirements of the Privacy Act and the Computer Security Act. Technical, administrative, and personnel security measures are implemented to ensure confidentiality and integrity of the system data that is stored, processed, and transmitted. Records are protected by passwords and other appropriate security measures.

**Retention and disposal:** Disposition of records is according to the National Archives and Records Administration (NARA) guidelines, as set forth in the GSA Records Maintenance and Disposition System handbooks OAD P 1820.2A and CIO P 1820.1, and authorized GSA records schedules.

**System manager and address:**

Director, Federal Acquisition Institute, c/o Defense Acquisition University 9820, Belvoir Road, Fort Belvoir VA 22060-5565.

**Notification procedure:** An individual may obtain information on whether the system contains his or her record by e-mailing [faikc@meridianksi.com](mailto:faikc@meridianksi.com), or sending the request to Director, Federal Acquisition Institute, c/o Defense Acquisition University, 9820 Belvoir Road, Fort Belvoir VA 22060-5565.

**Record access procedures:**

Individuals may access their own records using their own password. Requests from individuals for access to their records also may be requested from FAI by writing to the above address.

**Contesting record procedures:** GSA rules for access to systems of records, for contesting the contents of systems of records, and for appealing initial determinations are published in the **Federal Register**, 41 CFR part 105-64.

**Record source categories:** Information is obtained from individuals who register with FAI Online University.

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Office of the Secretary**

**Notice of Interest Rate on Overdue Debts**

Section 30.13 of the Department of Health and Human Services' claims collection regulations (45 CFR part 30) provides that the Secretary shall charge an annual rate of interest as fixed by the Secretary of the Treasury after taking into consideration private consumer rates of interest prevailing on the date that HHS becomes entitled to recovery. The rate generally cannot be lower than the Department of Treasury's current value of funds rate or the applicable rate determined from the "Schedule of Certified Interest Rates with Range of Maturities." This rate may be revised quarterly by the Secretary of the Treasury and shall be published quarterly by the Department of Health and Human Services in the **Federal Register**.

The Secretary of the Treasury has certified a rate of 12 $\frac{3}{8}$ % for the quarter ended March 31, 2006. This interest rate will remain in effect until such time as the Secretary of the Treasury notifies HHS of any change.

Dated: April 27, 2006.

**Sheila Conley,**

*Deputy Assistant Secretary, Finance.*

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Meeting of the National Vaccine Advisory Committee**

**AGENCY:** Office of the Secretary, Department of Health and Human Services.

**ACTION:** Notice.

**SUMMARY:** As stipulated by the Federal Advisory Committee Act, the Department of Health and Human Services (DHHS) is hereby giving notice that the National Vaccine Advisory Committee (NVAC) will hold a meeting. The meeting is open to the public.

**DATES:** The meeting will be held on June 6, 2006, from 9 a.m. to 5 p.m., and on June 7, 2006, from 9 a.m. to 4 p.m.

**ADDRESSES:** Department of Health and Human Services; Hubert H. Humphrey Building, Room 800; 200 Independence Avenue, SW., Washington, DC 20201.

**FOR FURTHER INFORMATION CONTACT:** Ms. Emma English, Program Analyst, National Vaccine Program Office, Department of Health and Human Services, Room 443-H Hubert H. Humphrey Building, 200 Independence Avenue, SW., Washington, DC 20201; (202) 690-5566, [nvac@osophs.dhhs.gov](mailto:nvac@osophs.dhhs.gov).

**SUPPLEMENTARY INFORMATION:** Pursuant to section 2101 of the Public Service Act (42 U.S.C. 300aa-1), the Secretary of Health and Human Services was mandated to establish the National Vaccine Program to achieve optimal prevention of human infectious diseases through immunization and to achieve optimal prevention against adverse reactions to vaccines. The National Vaccine Advisory Committee was established to provide advice and make recommendations to the Assistant Secretary for Health, as the Director of the National Vaccine Program, on matters related to the program's responsibilities.

Topics to be discussed at the meeting include the 2006-2007 influenza season, increasing immunization among adolescents, the establishment of CPT codes for new vaccines, recent mumps outbreaks in the American mid-west, and the human papillomavirus vaccine. Updates will be given by various subcommittees and working groups. A tentative agenda will be made available on or about May 8, 2006 for review on the NVAC Web site: <http://www.hhs.gov/nvpo/nvac>.

Public attendance at the meeting is limited to space available. Individuals must provide a photo ID for entry into the Humphrey Building. Individuals who plan to attend and need special assistance, such as sign language interpretation or other reasonable accommodations, should notify the designated contact person. Members of the public will have the opportunity to provide comments at the meeting. Public comment will be limited to five minutes per speaker. Any members of the public who wish to have printed material distributed to NVAC members should submit materials to the Executive Secretary, NVAC, through the contact person listed above prior to close of business May 30, 2006. Preregistration is required for both public attendance and comment. Any individual who wishes to attend the meeting and/or participate in the public comment session should e-mail [nvac@osophs.dhhs.gov](mailto:nvac@osophs.dhhs.gov) or call 202-690-5566.

Dated: May 2, 2006.

**Bruce Gellin,**

*Director, National Vaccine Program Office.*

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Office of the Secretary

#### Office of Assistant Secretary for Administration and Management, Statement of Organization, Functions, and Delegations of Authority

Part A, Office of the Secretary, Statement of Organization, Functions and Delegations of Authority for the Department of Health and Human Services (HHS) is being amended at Chapter AJ, "Office of the Assistant Secretary for Administration and Management (OASAM)," as last amended at 70 FR 17690-1769, dated April 7, 2005. This amendment is to realign the human resources and acquisition functions and to establish a component for travel policy within ASAM. The changes are as follows:

I. Under Chapter AJ, "Office of the Assistant Secretary for Administration and Management," Section AJ.10 "Organization," delete in its entirety and replace with the following:

*Section AJ.10 Organization:* The Office of the Assistant Secretary for Administration and Management is under the direction of the Assistant Secretary for Administration and Management, who reports to the Secretary and consists of the following components:

- Immediate Office (AJ)
- SW Complex Security Team (AJ1)
- Office of Human Resources (AJA)
- OS Executive Office (AJC)
- Office for Facilities Management and Policy (AJE)
- Office of Acquisition Management and Policy (AJG)
- Office of Small and Disadvantaged Business Utilization (AJH)
- Office of Diversity Management & Equal Employment Opportunity (AJI)
- Office of Business Transformation (AJJ)
- Program Support Center (P)

II. Under Section AJ.20 Functions, make the following changes:

A. Under AJ.20, Paragraph C, "Office of Human Resources (AJA)," delete in its entirety and replace with the following:

#### C. Office of Human Resources

*Section AJA.00 Mission.* The Office of Human Resources (OHR) provides

leadership in the planning and development of personnel policies and human resource programs that support and enhance the Department's mission. Provides technical assistance to the Operating Divisions (OPDIVs) in building the capacity to evaluate the effectiveness of their human resource programs and policies. Serves as the Departmental liaison to central management agencies on topics relating to human resources matters. Provides Department wide leadership for reorganization and delegation of authority, and other management programs.

*Section AJA.10 Organization.* The Office of Human Resources (OHR) is headed by a Deputy Assistant Secretary for Human Resources who reports to the Assistant Secretary for Management and Administration, and consists of the following components:

- Immediate Office (AJA)
- Personnel Programs and Policy Division (AJA1)
- Executive Resources Division (AJA3)
- Performance Management Division (AJA4)
- Division of Workforce and Career Development (AJA5)
- Labor and Employee Relations Division (AJA6)
- Personnel Systems Division (AJA7)
- Human Resources Center (PJ1, PJ2, PJ4)

*Section AJA.20 Functions.*

1. *The Immediate Office (AJA):* The Immediate Office provides leadership to the development and assessment of the Department's human resources programs and policies. In coordination with the Operating Divisions, designs human resource programs that support and enhance the HHS missions. Provides technical assistance to the OPDIVs in building the capacity to evaluate the effectiveness of their human resource programs and policies, including the development of performance standards. Serves as the principal source of advice on all aspects of Department-wide organizational analysis including: Planning for new organizational elements; evaluating current organizational structures for effectiveness; and conducting the review process for reorganization proposals; manages the reorganization process for the Office of the Secretary (OS) requiring the Secretary's signature and the Assistant Secretary for Administration and Management; administers the Department's system for review, approval and documentation of delegations of authority; develops Department-wide policy and provides technical assistance on the use and

application of delegations of authority; advises senior officials within the Department on delegations of authority, coordinates review of proposed delegations requiring the Secretary's or other senior officials' approval; analyzes and makes recommendations related to legislative proposals with potential impact upon the Department's organizational structure or managerial procedures; manages the Departmental Standard Administrative Code (SAC) system, providing oversight, advice, and assistance to ensure codes are in accord with the current approved organization; and provides special management review services for selected activities.

2. *Personnel Programs and Policy Division (AJA1):* The Personnel Programs and Policy Division (PPPD): (a) Provides leadership to the planning and development of personnel policies and programs that support and enhance the Department's mission; (b) in coordination with the OPDIVs, formulates HHS policies pertaining to employment, compensation, position classification, and employee benefits; and (c) provides technical assistance to the OPDIVs in the proper application of Federal personnel laws, regulations, and policies.

3. *Executive Resources Division (AJA3):* The Executive Resources Division (ERD): (a) Is responsible for the development, coordination, policy formulation and administration of the Department's Executive Resources Management program, excluding those functions associated with executive development; (b) serve as the central point of contact for executive resources operational matters, advising on a broad range of executive personnel management matters; (c) administer most aspects of the Senior Executive Service (SES) program and coordinating analytical studies impacting on executive personnel; (d) provide support as required to the Executive Secretary of the Executive Resources Board; (e) manage the SES control and allocation program, provides recruitment assistance when needed, and provide leadership and oversee the executive staffing; (f) review key position cases, expert and consultant appointment, Section 209(f) of Title 42, and other employment cases requiring Departmental approval; and (g) maintain Schedule C appointment control and principal position information listing.

4. *Performance Management Division (AJA4):* The Performance Management Division (PMD), is responsible for the following activities related to performance management: (1) plan and develop personnel policies and programs; (2) formulate and implement